

LEAWOOD VILLAGE BOARD OF TRUSTEES MEETING

July 20, 2010 – MINUTES

Trustees Present:

Denny Desmond, Chairman
David Smith, Vice-Chairman
Caleb Head, Treasurer
Dale Owen, Clerk
Fran Owen, Secretary

Visitor Present:

Jennifer Fagan, Allied Waste
Don & Carolyn Clow, 5138 Brookwood Drive
Andy Buchanan, 5200 Brookwood Drive
Dale Blanchard, 1 Emerald Drive
Michael White, Redings Mill Fire Department
Richard Weaver, C & R Disposal
Adam & Libby Gianias, 119 Hillview Drive
Edward T Young, 143 Valleyview Drive

Denny Desmond, Chairman, called the meeting to order at 6:30 P.M. at the Redings Mill Fire Department located at 5202 S. Rangeline Road.

Minutes from the May 18, 2010 Board of Trustees meeting were presented. Motion made by Caleb Head and second by Dale Owen to forgo the reading of the May 18, 2010 minutes as everyone had received copies and accept the minutes as presented. In favor 5 Opposed 0. Motion passed.

Original financial bank statements and bank reconciliation statements for May and June 2010 were presented by Caleb Head. Statements were reviewed by each trustee, signed and dated. Ending balance for May 2010 was \$98,521.09. The June ending balance was \$95,075.86. Pending liabilities totaling \$1,423.76 and estimated automatic deductions for Empire District Electric of \$580.00 were presented by Caleb Head. Motion made by Fran Owen and second by Dave Smith to approve the bank and reconciliation statements as presented and pay pending liabilities of \$1,423.76. In favor 5, Opposed 0. Motion passed. Original copy of pending liabilities was signed and dated by all trustees.

The Chairman's Financial Information Report for June 30, 2010 was presented and reviewed. The report contained the Summary of Revenues and Expenses and Fund Balances as well as the Financial Statement as of June 30, 2010, Year to Date Actual vs. Budget as of June 30, 2010 and a recap of the Leawood Bank Statements. Motion made by Dale Owen and second by Caleb Head to accept all the financial reports as presented. In favor 5 Opposed 0. Motion passed. All trustees present initialed all reports. Request made by Denny Desmond to look into investing in bank certificates of deposit. All members agreed this would be a good idea. Denny will check out the options and report his findings at the September meeting.

Old Business:

1. **Publishing Election Notices** – Denny Desmond talked with the Newton County Clerk, Kay Baum, in reference to the high cost of publishing election notices in *The Joplin Globe*. The law requires publication of each election in the county, but Kay advised that she will check with someone at *The Joplin Globe* and see if there is a less expensive rate for the smaller villages. She will let Denny know what she finds.
2. **Delinquent Real Estate Taxes** – \$1,817.85 still remains uncollected from pre 2009. One last attempt will be made to collect past due taxes for years 2006, 2007 and/or 2008 plus late fee and a \$10.00 handling charge in order to mail them certified. Caleb Head advised that the letter has not been sent. He advised that John Mitchell gave him everything and that there just isn't much documentation. Caleb will review what he has and report at the next meeting.
3. **Village Real Estate Tax Collection** - The original tax collection ordinance (10-001) was misplaced. Another original copy has been signed and given to the village clerk for filing.
4. **Storm Debris Removal Reimbursement** – Check still not received as of this meeting. Denny Desmond will continue to work on getting the check.
5. **Paul Boyd Investigation:**
 - a. Criminal Case – Denny Desmond read the response from the village attorney, Mike Talley concerning the sentence hearing held June 25. Denny Desmond expressed his concerns since Paul Boyd admitted during the hearing that he stole more money than had been established by the auditor's office. Denny wrote a letter to the Newton County Prosecutor expressing his disappointment of Boyd's testimony. Denny requested the endorsement of the Village Board of Trustees to send the letter and everyone approved.
 - b. Civil Law Suit – Nothing new to report. Dispositions of Paul & Marie Boyd to be done soon.
6. **Trash Hauling:**
 - a. Representatives from Allied Waste (Jennifer Fagan) and C & R Disposal (Richard Weaver) were present to answer questions concerning their bids for providing trash hauling for village residents. WCA Waste, the current service provider, was not represented.

- b. Bid proposal from Allied Waste, C & R Disposal and WCA were presented and reviewed. Dale Owen presented a recap of each company's proposal with rates offered for the next five years.
 - c. Motion made by Dale Owen and second by Caleb Head to accept the bid from Allied Waste and use the poly cart curbside service at a rate of \$30.00 per quarter for the first three years, with adjustments being made on the anniversary date of year four and five. Rate adjustments will be based on the Consumer Price Index for Water, Sewer, and Trash collection services and the Transportation Index. In favor 5 opposed 0. Motion passed.
 - d. Allied Waste will provide special assistance for handicapped residence if they are notified.
 - e. Denny Desmond to find out the date the current contract with WCA expires.
 - f. Request made to have Allied Waste continue to pick up trash on Friday. Jennifer Fagan said she was not sure that was possible. Carts will be delivered approximately a week before service begins.
- 7. Road /Street Repairs:**
- a. Short term solution would be to take care of holes that are currently out there by hiring someone to patch them. Long term would be to hire someone to pave roads
 - b. Don & Carolyn Clow and Andy Buchanan requested that road repairs be made to Brookwood Drive. However, the Clows were not in favor of chip & seal. Residents expressed their concerns about storm water drainage on Brookwood Drive.
 - c. Brain Crook called Denny Desmond to complain about the pot holes on Brookwood Drive. Mark & Sarah Gartin had also filed a complaint.
 - d. Dave Smith advised that 48th Street was 1,084' long and 8' wide and that there were three trailer homes along the road with one of them having been abandoned. Suggestion to put 4" of crushed stone on the road Brookwood Drive repairs would include about 500' of road and approximately is 15' wide. No action taken at this time.
 - e. Motion made by Dave Smith and second by Caleb Head to solicit bid proposals for repairing 500' of Brookwood Drive west of Calvary Baptist Church and open bids at the September 21, 2010 meeting and also obtain per square yard pricing to repair pot holes. In favor 5 opposed 0. Motion passed. Dave Smith will handle.
 - f. Caleb Head will contact the Newton County Assessors office and/or Recorder of Deeds and find out which streets may be private drives.
- 8. Purchasing Policy** - Tabled until September meeting.
- 9. Internet Web Site:**
- a. Nothing new to report
- 10. Public Works Director** – nothing new to report.
- 11. Missouri Annual Financial Report:**
- a. Forms have been received. Issue closed.
- 12. Missouri State Auditor's Report:**
- a. Main issues remain open
 - 1. Bond issue still open
 - 2. Develop policy for transfer of records
 - 3. Develop public access policy according to state law
 - b. Received Auditor's Report was filed. Copy given to Clerk
- 13. Leawood Village Meeting Location** – Denny advised this was a closed issue as an ordinance is not required.
- 14. Village Ordinances** – Dale advised there wasn't any thing new to report.
- 15. Village Audit** – Closed until end of the year.
- 16. Issues and/or Complaints:**
- a. 137 Valleyview:
 - 1. Property is a real mess
 - 2. Caleb Head to contact owner concerning property appearance
 - b. 1924 East 44th Street - Denny advised he talked with the mortgage company and they advised that they had negotiated with someone to cut the grass around the house. Tried to contact the company again and left a message. Nothing has changed.
 - c. 4425 Connecticut – issue closed
- 17. Mike Talley Contract** – contract has been signed and given to Village Clerk for filing
- 18. Maintaining Records –**
- a. Village of Leawood Resolution Relating to Public Records was presented.
 - b. Motion made by Denny Desmond and second by Caleb Head to approve the resolution. In favor 3 opposed 0 abstained 2 (Dale & Fran Owen abstained due to nepotism).
 - c. Note will be made in the *Leawood Ledger* where the records are stored.
- 19. Speed Limits** - Tabled until September meeting

20. Operating Procedures:

- (a) Will review the Policy & Procedures presented by Ray Cavanaugh and possibly incorporate them into our operating procedures policy.
- (b) Caleb will write up a procedures policy and Denny Desmond will prepare procedures for financial reporting.
- (c) Tabled until September meeting.

New Business:

1 Building Permits: None issued

2 Issues and/or Complaints:

- (a) Vehicles parked on streets – need to get names and addresses of residents and mail letter and copy of ordinance.
 - (a) Suggestion made to place notice in the *Leawood Ledger* concerning parked vehicles
 - (b) 136 Valleyview seems to be one of the residents in violation
- (b) Animal Control
 - (a) Adam & Libby Gianias expressed their dissatisfaction with dogs running loose in Southern Hills and potting in their yard.
 - (b) Caleb Head will try to find out whose dogs are running loose and contact the owners.
 - (c) Suggestion made to place a notice in the *Leawood Ledger* concerning the animal control ordinance.
- (c) 136 Valleyview – Complaint concerning number of residents (possibly 3 or 4) in the house (appear to be collage age), noise, dog running, coming and going all hours.
 - (a) Jill Welches, with Charles Burt Realty, is the daughter of the owner of the home. Caleb Head to contact Jill on behalf of the board of trustees. He will let her know that they are in violation of ordinances concerning single family residence, dog running loose, trash, and parking.
- (d) Tree Trimming
 - (a) Adam & Libby Gianias requested that something be done with tree limbs hanging over the streets in Southern Hills. They advised that the limbs hit their motor home with they travel on the streets.
 - (b) Fran Owen reported that she had received a call from Lone Henry at 541 Grandview concerning the issue with limbs hanging over the street.
 - (c) Another area needing trees trimmed is 44th and Indiana.
 - (d) General discussion concerning drafting a letter to the property owner requesting that they trim all tree limbs on their property (located within 5 feet of the road) to 20 feet.
 - (e) Motion made by Dave Smith and second by Dale Owen to send a letter to the property owner requesting that they trim all tree limbs on their property (located within 5 feet of the road) to 20 feet. The board of trustees would then hire an outside tree trimming service to trim trees limbs where the property owner failed to comply with the request and bill the owner accordingly. In favor 4 Opposed 1 (Caleb Head). Motion passed. Denny Desmond to check with village attorney, Mike Talley concerning legal issues with trimming trees and charging). Caleb Head to check with Empire District and possibly the City of Joplin to see what their policies are concerning tree trimming.

3 Redings Mill Fire Department

- (a) Michael White, Deputy Chief, Redings Mill Fire Department presented an update on what has been happening at the fire department. He advised that the ISO (insurance service organization) rating had gone from 5-7 to 4-6. He suggested that residents notify their insurance providers that they are covered under the Redings Mill Fire Department tell them the ISO rating.
- (b) The fire department answers an average of 1400 calls per year
- (c) The fire department has taken delivery of a new fire truck and also received a donated 15 year old ladder truck from government surplus. They have added a fitness room and bedroom to the station.

4 Tax Levy – Motion made by Caleb Head and second by Dave Smith to accept the assessed evaluation tax levy of .2221 for the year 2011 (this is the same as the previous year). In favor 5 opposed 0. Motion passed.

5 Harry S Truman Council – Denny Desmond advised he will be meeting with Gloria Bottom to review the Hazard Mitigation Plan for Village of Leawood..

Motion made by Caleb Head and second by Dale Owen to adjourn the meeting. In favor 5 opposed 0. Motion passed. Meeting adjourned at 9:39 P.M. Next meeting will be September 21, 2010.

Minutes prepared by:

Minutes approved by:

Fran Owen, Secretary Date

Denny Desmond, Chairman