

LEAWOOD VILLAGE BOARD OF TRUSTEES MEETING

September 28, 2010 – MINUTES

Trustees Present:

Denny Desmond, Chairman
David Smith, Vice-Chairman
Caleb Head, Treasurer
Dale Owen, Clerk
Fran Owen, Secretary

Visitor Present:

Steve & Angie Brown 2028 E. 46th Street
Mark & Barbara Moore 4629 Connecticut

Denny Desmond, Chairman, called the meeting to order at 6:34 P.M. at the Redings Mill Fire Department located at 5202 S. Rangeline Road.

Minutes from the July 20, 2010 Board of Trustees meeting were presented. Motion made by Dave Smith and second by Caleb Head to forgo the reading of the July 20, 2010 minutes as everyone had received copies and accept the minutes as presented with correction made to new business item 5 (name changed from Floyd Plaines to Gloria Bottom). In favor 5 Opposed 0. Motion passed.

Original financial bank statements and bank reconciliation statements for July and August 2010 were presented by Caleb Head. Statements were reviewed by each trustee, signed and dated. Ending balance for July 2010 was \$99,396.34. The August 2010 ending balance was \$104,515.01. (Outstanding checks included one for Paul Horton and one for the US Post Master). Pending liabilities totaling \$5,825.17 and estimated automatic deductions for Empire District Electric of \$580.00 were presented by Caleb Head.

The Chairman's Financial Information Report for August 31, 2010 was presented and reviewed. The report contained the Summary of Revenues and Expenses and Fund Balances as well as the Financial Statement as of August 31, 2010, Year to Date Actual vs. Budget as of August 31, 2010 and a recap of the Leawood Bank Statements.

Motion made by Dale Owen and second by Dave Smith to accept the treasurer's report and the chairman's financial report as presented. In favor 5 Opposed 0. Motion passed. All trustees present initialed all reports.

Denny Desmond reported that he had checked on rates for a money market account and also certificate of deposits. Money market rate is ½% and CD rate is 1 ¾%. \$50,000 minimum is required for the money market rate with no penalty for withdrawal if the minimum balance is maintained and no more than three withdrawals are made per month. Motion made by Caleb Head and second by Dave Smith to approve transferring \$80,000 from the checking account into the money market account located at Community Bank and Trust. In favor 5 Opposed 0. Motion passed.

Old Business:

- 1 **Publishing Election Notices** – Newton County Clerk, Kay Baum, advised Denny Desmond to send a letter to our State Representative concerning the cost of publishing election notices in *The Joplin Globe*. Denny to handle.
- 2 **Delinquent Real Estate Taxes** – \$1,817.85 still remains uncollected from pre 2009. One last attempt will be made to collect past due taxes for years 2006, 2007 and/or 2008 plus late fee and a \$10.00 handling charge in order to mail them certified. Caleb Head presented a copy of the letter he will be sending and will make one final attempt to collect the taxes.
- 3 **Village Real Estate Tax Collection** - \$16,060 has been collected for 2009 and \$170 remains outstanding.
- 4 **Storm Debris Removal Reimbursement** – State of Missouri still owes the village \$740.00. Denny advised he had taken a representative around to inspect the burn sites and she told him that a check for payment should be received in 10 to 14 days.
- 5 **Paul Boyd Investigation:**
 - A) Criminal Case – Nothing new to report.
 - B) Civil Law Suit – Denny Desmond reported that depositions for Paul & Marie Boyd were taken in September. No bank statements were presented, however some financial reports were sent to Jim Paul's office. Denny advised that there was nothing hidden in the bank reports. Boyd is bankrupt and only current source of income appears to be social security. Denny said that Marie Boyd was not aware of what Paul had done and suggested that she be dropped from the civil suit. Motion made by Denny Desmond and second by Dave Smith to exclude Marie Boyd from the civil law suit. In favor 5 Opposed 0. Motion passed
- 6 **Trash Hauling:** - Issue closed.

7 Road /Street Repairs:

- A) Dave Smith reported that he made requests to four companies to bid on repairs to Brookwood Drive. Only one company (Swift Construction, Neosho, MO) responded and that bid was for \$3,511.55. The repair will be a single lay of chip and seal.
- B) Motion made by Fran Owen and second by Caleb Head to approve the bid from Swift Construction to repair 500' x 16' of Brookwood Drive located west of Calvary Baptist Church. In favor 4 Opposed 0 Abstained 1 (Dave Smith)
- C) Dave Smith presented a Village of Leawood Road Repair Plan. Board members will continue to work on this plan and establish a priority list for repairing village streets/roads. Suggestion made to establish a road repair committee made up of village residents. Notice to be placed in *Leawood Ledger* asking for volunteers to serve on this committee.
- D) Motion made by Caleb Head and second by Dale Owen to authorize Dave Smith to take a representative from Swift Construction around the village (when they repair Brookwood Drive) and repair pot holes as needed. Dollar amount not to exceed \$4,000. Dave to e-mail trustees where repairs were made and the cost. In favor 4 Opposed 0 Abstained 1 (Dave Smith)

8 Purchasing Policy – Under development

9 Internet Web Site: - Updating information frequently – issue closed

10 Public Works Director – Will address in 2011 – currently closed issue

11 Missouri Annual Financial Report - Issue closed.

12 Missouri State Auditor's Report:

- A) Main issues remain open
- B) Public access policy according to state law - need to made note in *Leawood Ledger*

13 Village Audit – Closed until end of the year. May consider setting up an audit committee.

14 Issues and/or Complaints:

- A) 137 Valleyview – Caleb reported that he has not been able to make contract with anyone concerning this property
- B) 1924 East 44th Street - Nothing has changed. Issue closed

15 Maintaining Records - Note will be made in the *Leawood Ledger* where the records are stored.

16 Speed Limits - Tabled until Newton County Sheriff Department agrees to enforce existing speed limit ordinances.

17 Operating Procedures and Policies:

- A) Denny Desmond presented a draft copy and board members will continue to develop the policy
- B) Board members to make a list of their specific job responsibilities and bring to the next meeting.

18 Vehicles Parked on Streets – Issue closed

19 Animal Control - Notice to be put in *Leawood Ledger* concerning animals running loose and/or dumping in residents yards

20 Tree Trimming –

- A) Caleb Head to contact Wright Tree Service and see what they would charge to trim trees in Leawood Village and report at the next meeting.
- B) No action taken concerning whether charges will be billed back to residents

21 Harry S Truman Coordinating Council – Approval of the minutes from the special meeting held on August 17, 2010 will be approved at the November board meeting.

New Business:

1 Building Permits – None issued

2 Complaints - Denny advised he had received a complaint from Penny Rogers at 125 Valleyview concerning property across the street from her residence not being mowed. Denny contacted the realtor who has the contract to sell the property and was told it may be sold.

3 Street Lights Emerald Drive – Dale Owen advised that we are paying for the electricity of these lights however one of the two is not working and it is his understanding that residents may not want the lights on. Dale to contract Dale Blanchard (Emerald Drive resident) and see what they want done.

Motion made by Caleb Head and second by Dale Owen to adjourn the meeting. In favor 5 opposed 0. Motion passed. Meeting adjourned at 8:12 P.M. Next meeting will be November 9, 2010 .

Minutes prepared by:

Minutes approved by:

Fran Owen, Secretary Date

Denny Desmond, Chairman