

LEAWOOD VILLAGE BOARD OF TRUSTEES MEETING

January 18, 2011 – MINUTES

Trustees Present:

Denny Desmond, Chairman
David Smith, Vice-Chairman
Dale Owen, Clerk
Fran Owen, Secretary

Trustees Absent

Caleb Head, Treasurer

Visitor Present:

Wayne Bard 1824 E 46th Street
Joyce Hogan 4312 Connecticut

Denny Desmond, Chairman, called the meeting to order at 6:30 P.M. at the Redings Mill Fire Department located at 5202 S. Rangeline Road.

Minutes from the November 9, 2010 Board of Trustees meeting were presented. Motion made by Dave Smith and second by Dale Owen to forgo the reading of the November 9, 2010 minutes as everyone had received copies and accept the minutes as presented. In favor 4 Opposed 0. Motion passed.

Original financial bank statements and bank reconciliation statements for November and December 2010 were presented by Denny Desmond. Statements were reviewed by each trustee, signed and dated. Ending balance for November 2010 was \$113,917.35. The December 2010 ending balance was \$40,729.99. There was one outstanding check in the amount of \$1,200 resulting in an adjusted balance of \$39,529.99. The ending balance reflects the withdrawal of \$80,000 from the checking account and placed into the Investment account which had previously been approved by the trustees. Current balance in the investment account is \$80,009.86. Pending liabilities totaling \$4,163.20 and estimated automatic deductions for Empire District Electric of \$580.00 were presented by Denny Desmond. Motion made by Dale Owen and second by Dave Smith to accept the financial statement and pay pending liabilities. In favor 4 Opposed 0. Motion passed.

Denny Desmond presented a spread sheet (Schedule D) showing projected January 2011 revenues and expenses. As of January 20, 2011 the checking account balance was \$51,317.67. Motion made by Denny Desmond and second by Dave Smith to transfer \$45,000 from the checking account into the investment account. In favor 4 Opposed 0. Motion passed. Check 2185 will be used to transfer the money.

The Chairman's Financial Information Report was presented and reviewed. The report contained the Summary of Revenues and Expenses and Fund Balances as well as the Financial Statement as of December 31, 2010, Year to Date Actual vs. Budget as of December 31, 2010 and a recap of the Leawood Bank Statements. Year to date actual versus budget for 2010 resulted in a net surplus of \$8,161.97. All trustees present initialed all reports.

Denny Desmond presented the Village of Leawood 2011 Budget for review. General discussion resulted in the following changes: (1) removed \$2,400 from Public Safety Consulting Fees, (2) increased amount budgeted for Kwik Kopy to \$1200, (3) budgeted \$250 for HSTCC membership fees, (4) increased amount for road repairs to \$24,000, (5) deleted \$600 for bonding, and (6) changed frequency for web site design from one time to periodically. Changes to made and budget to be approved at March meeting.

Old Business:

- 1 **Publishing Election Notices** – Denny Desmond advised he sent an e-mail to Bill White and will mail a letter to Ron Richard concerning the cost of publishing election notices in *The Joplin Globe*.
- 2 **Delinquent Real Estate Taxes** – \$1,817.85 still remains uncollected from pre 2009. No update at this meeting as Caleb was absent.
- 3 **Village Real Estate Tax Collection:**
 - A) \$15,211 has been collected.
 - B) The spread sheet Caleb handed out at the November 2010 meeting showed interest for the months of February and May 2010 were the same (\$13.17). Caleb was to check and advise the correct amounts. As a result of his absence at this meeting an update was not available.
- 4 **Storm Debris Removal Reimbursement** – State of Missouri still owes the village \$740.00. Denny advised he has filled out the paperwork again.
- 5 **Paul Boyd Investigation:**
 - A) Criminal Case:
 - i) If Boyd goes to jail he won't have to make restitution. Denny advised that the village has not received any notification concerning Boyd's filing for bankruptcy and the village being a creditor. It is his understanding that this is being changed.
 - ii) General discussion concerning the banks liability in the money theft. Mike Talley has referenced a Mr. Kevin Checkitt as a lawyer specializing in bank liability and bankruptcy. Denny will talk with Mike Talley and Mr. Checkett to see if there is a case and if so would he take it on a contingency basis or for a lesser amount (he requested \$2,000).

- B) Civil Law Suit:
 - i) Marie Boyd has been removed from the civil suit.
 - ii) Motion made by Denny Desmond to spend \$1250 for filing to keep the civil suit active. General discussion was held and both visitors indicated they were in favor of keeping the civil suit active. In favor 3 (Dale Owen, Fran Owen, Denny Desmond) Opposed 1 (Dave Smith). Motion passed.

6 Road /Street Repairs:

- A) Dave Smith reported Swift Construction has not made repairs to Brookwood Drive. Weather is holding up the project.
- B) Dave said he has not talked with Kirk Higgins a village resident and a civil engineer with Allgeier Martin & Associates. Dave will contact Kirk again and see if he can come up with a plan for the March meeting. Dave said he would like to see bids go out in April and have the work done this summer. We will need to identify the streets to be repaired.
- C) Four members will be needed for the Road Repair Committee. No action taken at this time. Will continue to look for members for this committee.
- D) Dave presented a proposed road repair plan with a targeted budget of \$20,000 and a list of streets needing repaired.
- E) Paving Wildwood entrance—Dave reported the City of Joplin will pave streets in Wildwood and would do the entry into Wildwood, entry into Southern Hills from Wildwood (where barricade is) and Southern Hills. The barricade would need to be removed. Motion made by Dave Smith and second by Dale Owen to approve up to \$3,000 to pave the entry from Rangeline to Wildwood. In favor 4 Opposed 0. Motion passed.

7 Missouri State Auditor's Report:

- A) Purchasing Policy – under development – nothing new to report

8 Issues and/or Complaints - 137 Valley View – No action taken. Issue closed.

9 Operating Procedures and Policies - Board members continue to develop the policy.

10 Tree Trimming:

- A) Joyce Hoglan – reported that a tree growth retardant would be sprayed on the trees Empire District is having trimmed and the retardant could be harmful to septic systems in the village.
- B) No action taken on hiring someone to trim trees. Dale Owen will drive through the village to see which if any trees need trimming and report at the March meeting.

11 Emerald Drive Street Lights – Dale reported that he had not contacted Dale Blanchard. Nothing new to report.

12 Complaints:

- A) Yearington 1923 E 47th – Denny has not sent a letter but will in reference to the trashy appearance of this property (abandoned trucks, building materials, etc.).
- B) Vacant lot located at 45th & Connecticut – Issue closed.

13 April Election – No residents notified Denny they were interested in running. Denny contacted Brad Long who has agreed to run.

New Business:

1 Building Permits – None issued

2 Complaints:

- A) None at this time.

3 Audit Committee – Denny Desmond reported Caleb Head will contact Ray Cavanaugh about setting up this committee.

4 Snow Removal Contract - Motion made by Denny Desmond and second by Dave Smith to renew the snow removal contract with Paul Horton and extend the term to two years at a rate of \$7,200 per year beginning January 1, 2011 and running thru December 31, 2012. In favor 4 Opposed 0. Motion passed.

5 South Middle School Street Crossing – General discussion concerning the issue of students walking to and from school along 50th Street. No action taken at this time.

Motion made by Dale Owen and second by Dave Smith to adjourn the meeting. In favor 4 opposed 0. Motion passed. Meeting adjourned at 8:40 P.M. Next meeting will be March 15, 2011.

Minutes prepared by:

Minutes approved by:

Fran Owen, Secretary Date

Denny Desmond, Chairman