

LEAWOOD VILLAGE BOARD OF TRUSTEES MEETING

March 15, 2011 – MINUTES

Trustees Present:

Denny Desmond, Chairman
David Smith, Vice-Chairman
Caleb Head, Treasurer
Dale Owen, Clerk
Fran Owen, Secretary

Visitor Present:

Brad Long 1611 E 50th
Kurt Higgins 517 Grandview

Denny Desmond, Chairman, called the meeting to order at 6:30 P.M. at the Redings Mill Fire Department located at 5202 S. Rangeline Road.

Minutes from the January 18, 2011 Board of Trustees meeting were presented. Motion made by Dale Owen and second by Caleb Head to forgo the reading of the January 18, 2011 minutes as everyone had received copies and accept the minutes as presented. In favor 5 Opposed 0. Motion passed.

Original financial bank statements and bank reconciliation statements for January and February 2011 were presented by Caleb Head. Statements were reviewed by each trustee, signed and dated. Ending balance for January 2011 for the checking account was \$7,651.36 and the February 2011 ending balance was \$11,617.30. There were no outstanding checks. The ending balance reflects the withdrawal of \$45,000 from the checking account and placed into the Investment account which had previously been approved by the trustees. Current balance in the investment account is \$125,100.30. Pending liabilities totaling \$2111.12 and estimated automatic deductions for Empire District Electric of \$650.00 were presented. Motion made by Denny Desmond to approve amount of money paid to KWIK Copy be increased to \$155.00 from \$147.33 as the invoice had not been received. Motion made by Dale Owen and second by Dave Smith to accept the financial statement and pay pending liabilities totaling \$2,118.79. In favor 5 Opposed 0. Motion passed.

The Chairman's Financial Information Report was presented and reviewed. The report contained the Summary of Revenues and Expenses and Fund Balances as well as the Financial Statement as of February 28, 2011, Year to Date Actual vs. Budget as of February 28, 2011 and a recap of the Leawood Bank Statements. Year to date actual versus budget for 2011 resulted in a net surplus of \$3,827. All trustees present initialed all reports. Motion made by Fran Owen and second by Caleb Head to approve the Chairman's Financial Reports as presented. In favor 5 Opposed 0. Motion passed.

Denny Desmond presented the Village of Leawood 2011 Budget for review and approval Motion made by Caleb Head and second by Dale Owen to approve the Leawood 201 1 budget as presented. In favor 5 Opposed 0. Motion passed.

Old Business:

- 1 **Publishing Election Notices** – Denny Desmond advised he sent an e-mail to Bill White and that Bill White had called and left a message on the answering machine saying he appreciated his concern and will so note. Denny advised he had also sent a letter to Ron Richard concerning the cost of publishing election notices in *The Joplin Globe*.
- 2 **Delinquent Real Estate Taxes** – \$1,817.85 still remains uncollected from pre 2009. Caleb has written the letter and advised it would be mailed to those residents with a good address.
- 3 **Village Real Estate Tax Collection:**
 - A) Denny advised that the village has probably received most all of the taxes.
 - B) The spread sheet Caleb handed out at the November 2010 meeting showed interest for the months of February and May 2010 were the same (\$13.17). Issue closed. Error made in logging dollar amount.
- 4 **Storm Debris Removal Reimbursement** – State of Missouri still owes the village \$740.00. Denny advised check has finally been received. Issue closed.
- 5 **Paul Boyd Investigation:**
 - A) Criminal Case:
 - i) Next court appearance on the theft charge will be on June 25, 2011.
 - ii) Next court appearance on the bankruptcy filing will be April 21, 2011.
 - B) Civil Law Suit:
 - i) It is believed that Paul Boyd may not get much jail time. Note is made that it was a good idea for filing to keep the civil suite active.
- 6 **Road /Street Repairs:**
 - A) Dave Smith and Kurt Higgins reported they had driven the village streets and reported that some streets need major repair while others just need to be resurfaced. Kurt advised that micro sealing would cost approximately \$2.50/square yard and chip and seal \$4.00/square yard. He reported that it might be possible to piggy back on with the City of Joplin's contract and not have to bid the work. His estimate is

that \$150,000 would be needed to resurface all streets. However, repairs would need to be done before resurfacing. Repairs could run \$150,000.

- B) Brookwood Drive has fallen apart and repairs could cost between \$15,000 and \$20,000.
- C) Motion made by Dave Smith and second by Caleb Head to authorize Kurt Higgins to solicit bids on behalf of Leawood Village for spot repairs within the village and an overlay for Brookwood Drive. In favor 5 Opposed 0. Motion passed.
- D) Trustees authorized Kurt Higgins to investigate the possibility of piggy backing resurfacing with the City Joplin and trying to get on the tail end of the job should they agree.
- E) Trustees authorized Kurt Higgins to contact a representative with US Bank concerning a bank loan for the Village for road repairs in the amount of \$300,000.
- F) Trustees authorized Caleb Head to contact a representative of Commerce Bank concerning a bank loan for the Village for road repairs in the amount of \$300,000.
- G) Denny Desmond will check on the possibility of a special assessment (real estate tax assessment) to help pay for the repairs and resurfacing of roads.
- H) Four members will be needed for the Road Repair Committee. Kurt Higgins to chair this committee. Dave Smith will serve as a member. Two other members are needed.

7 Missouri State Auditor's Report:

- A) Purchasing Policy – under development – nothing new to report

8 Issues and/or Complaints – 1923 E 47th Street (Yearington) – Denny will drive by and report status at next meeting.

9 Operating Procedures and Policies - Board members continue to develop the policy. Dave Smith to write a job description for the Vice Chairman position before he leaves the board.

10 Tree Trimming:

- A) Dale Owen reported that there are several areas in Leawood Village between 44th and 46th Streets and also in Southern Hills that need trees trimmed. He indicated that it would probably take two to three days and that a small contractor should be able to do the job.
- B) Caleb Head will contact a couple of companies to see if they would be interested in trimming the trees and what they would charge.

11 Emerald Drive Street Lights – Dale reported that he had not contacted Dale Blanchard but would do so before the next meeting and if the residents don't want to repair the light he will notify Empire District to remove it from the light bills.

12 April Election – Denny Desmond, Dale Owen and Brad Long will be running for election.

13 Audit Committee:

- A) Caleb advised he had tried to make contact in December with Ray Cavanaugh concerning the audit committee but had not received any reply.
- B) Denny Desmond to write a management letter and attach to the financial reports for the year 2010. All board of trustee members had reviewed and initialed all 2010 financial reports.

14 Snow Removal Contract – Denny Desmond will get with Paul Horton and have the new contract signed.

15 South Middle School Street Crossing – This is an issue the Joplin school district needs to address. Caleb felt that perhaps signs should be placed on 50th Street advising motorists of the school, however it is believed this should be the responsibility of the Joplin Special Road District.

New Business:

1 Building Permits – None issued

2 Complaints: None at this time.

3 Fire Wise Community – The Redings Mill Fire Department has received the distinction of being a Fire Wise Community. Each community in the district received a ball cap and plaque as well as signs to place at the entrances to their village. Dale Owen to install the signs.

4 Web Site – Denny reported that a number of people have been looking at the site (400 – 500). The site has been linked to Wikipedia.

5 Missouri Municipal League – Denny advised that the Missouri State Auditor suggested that the village join. Cost would be \$350.00. Will not join at this time.

6 Financial Report – Denny will file the annual report for 2010 with the State Auditor's office.

Motion made by Dave Smith and second by Dale Owen to adjourn the meeting. In favor 5 opposed 0. Motion passed. Meeting adjourned at 8:05 P.M. Next meeting will be May 17, 2011.

Minutes prepared by:

Minutes approved by:

Fran Owen, Secretary Date

Denny Desmond, Chairman