

LEAWOOD VILLAGE BOARD OF TRUSTEES MEETING

March 20, 2012 – MINUTES

Trustees Present:

Denny Desmond, Chairman
Brad Long, Vice Chairman
Caleb Head, Treasurer
Dale Owen, Clerk
Fran Owen, Secretary

Visitor Present:

See Attached List

Denny Desmond, Chairman, called the meeting to order at 7:05 P.M. at the Redings Mill Fire Department located at 5202 S Rangeline Road. Denny handed out an amended agenda.

Minutes from the January 17, 2012 meeting were presented. Motion made by Dale Owen and second by Caleb Head to forgo the reading of the minutes as everyone had received copies and accept the minutes as presented with correction to the spelling of Brad Long's name. In favor 5 Opposed 0. Motion passed.

Original financial bank statements and bank reconciliation statements for January and February 2012 were presented by Caleb Head. Statements were reviewed by each trustee, signed and dated. Ending balance for January 2012 in the checking account was \$54,858.22 and the February 2012 ending balance was \$58,071.79. There were no outstanding checks. Current balance in the investment account for January 2012 is \$35,326.41 and for February 2012 is \$35,271.81 (Note: the real estate tax check was incorrectly deposited into the investment account instead of the checking. This error has been corrected). Pending liabilities totaling \$4,183.10 and estimated automatic deductions for Empire District Electric of \$660.00 were presented. Motion made by Fran Owen and second by Dale Owen to accept the financial reports for January and February 2012 and pay pending liabilities totaling \$4,843.10. In favor 5 Opposed 0. Motion passed.

The Chairman's Financial Information Report was presented and reviewed. The report contained the Summary of Revenues and Expenses and Fund Balances as well as the Financial Statement as of February 29, 2012, Year to Date Actual vs. Budget as of February 29, 2012 and a recap of the Leawood Bank Statements. Year to date actual versus budget for 2012 resulted in a favorable difference of \$126.00. All trustees present initialed all reports. Motion made by Caleb Head and second by Brad Long to approve the Chairman's Financial Reports. In favor 5 Opposed 0. Motion passed.

Chairman Denny Desmond presented a statement of procedures pertaining to the annual audit (this was done in order to save the Village the cost of an audit by a CPA). Motion made by Dale Owen and second by Caleb Head to approve the Statement of Procedures for Review and Verification of Financial Transactions by the Board of Trustees as of December 31, 2011. In favor 5 Opposed 0. Motion passed. All trustees signed the verification statement.

Old Business:

- 1 **Missouri State Auditor's Report** - Trustees will develop a bidding policy.
- 2 **Operating Procedures and Policies** – Trustees will continue to develop the policy.
- 3 **Snow Removal Contract** – Denny Desmond reported Paul Horton has not returned a signed contract.
- 4 **Hazardous Mitigation Plan** – Trustees continue to work on the plan.
- 5 **Southern Hills Barrier Removal and replacement** – Issue tabled until May meeting.
- 6 **Paving Charges Wildwood Entrance** – Issue closed. (Note a bill was never received for the charges). Issue closed.
- 7 **Mercy Hospital** – Nothing new to report – ground preparation work is continuing.

New Business:

- 1 **Building Permits** – Ted Young 143 Valleyview Permit #2012-01 Garage \$5.00
- 2 **Complaints** –
 - A) Denny advised he had received a telephone call concerning dogs running loose on Connecticut Street. Denny reported he was unable to locate such dogs.
 - B) Caleb Head read an e-mail statement send to all trustees from EcsTks@aol.com, "A Concerned Resident" (copy attached) concerning the condition of the property located at 50th and Connecticut. Brad Long said he personally contacted the property owner (Brian Burt) who reported he was currently going through a divorce and was moving out as his ex-wife had rights to the property. Mr. Burt advised that he

would move the vehicles but hasn't, and as of this date he is no longer residing there. Issue tabled until the May meeting. Caleb Head to send an e-mail to EcsTks@aol.com addressing the issues and that we will continue to monitor the situation.

3 Planning and Zoning Commission – Denny Desmond nominated Cliff Barker to the commission.

4 Ordinance 2012-1:

- A) First reading was done on this ordinance authorizing, approving, detaching and transferring the property located at 44th & Connecticut from the Village of Leawood to the City of Joplin. (Note: Joplin city council approved the transferring of the property on their first reading and deferred the second reading to work out issues concerning control of the streets. Their ordinance mirrored our ordinance 2012-1). Under this ordinance half of the road would be in the Village of Leawood and half in the City of Joplin. The Joplin Special Road District currently maintains the road through an agreement with the Village of Leawood.
- B) The Leawood Planning & Zoning Commission voted 2 in favor and 2 opposed to make a recommendation to the Board of Trustees.
- C) Second reading will be done at the May meeting. Needing to get clarification which portion of the streets (44th Street and Connecticut) will be in the City of Joplin and which portion will be in the Village of Leawood. Brad Long felt that the village residents living in this area should have some input into this issue. Denny advised that once the decision has been made by Joplin, he will write a letter to the residents, hand deliver to them and discuss the issue.
- D) Motion made by Dale Owen and second by Fran Owen to approve Ordinance 2012-1 on the first reading. In favor 3 (Denny Desmond, Dale Owen, Fran Owen), Opposed 2 (Brad Long, Caleb Head). Motion passed.
- E) A certified letter will need to be sent to the current resident (Betts) on the property giving them 60 days notice. Denny Desmond to send the letter.

5 Ordinance 2012-2:

- A) First reading was done on this ordinance to contract for professional planning services by and between the Village of Leawood and Community Development Solutions, Inc. Motion made by Caleb Head and second by Brad Long to approve Ordinance 2012-2 on the first reading. In favor 5, Opposed 0. Motion passed.
- B) Second reading was done on this ordinance. Motion made by Brad Long and second by Dale Owen to approve Ordinance 2012-2 on the second reading. In favor 5 Opposed 0. Motion passed. Copy of ordinance given to Village Clerk.

Motion made by Brad Long and second by Dale to adjourn the meeting. In favor 5 Opposed 0. Motion passed. Meeting adjourned at 8:15. Next meeting will be May 15, 2012.

Minutes prepared by:

Minutes approved by:

Fran Owen, Secretary Date

Denny Desmond, Chairman