

LEAWOOD VILLAGE BOARD OF TRUSTEES MEETING

September 18, 2012 – MINUTES

Trustees Present:

Denny Desmond, Chairman
Brad Long, Vice Chairman
Caleb Head, Treasurer
Dale Owen, Clerk
Fran Owen, Secretary

Visitor Present:

Kurt Higgins, Chairman Planning & Zoning

Denny Desmond, Chairman, called the meeting to order at 6:36 P.M. at the Redings Mill Fire Department located at 5202 S Range Line Road.

Minutes from the July 17, 2012 meeting were presented. Motion made by Dale Owen and second by Brad Long to forgo the reading of the minutes as everyone had received copies and accept the minutes as presented. In favor 5 Opposed 0. Motion passed.

Original financial bank statements and bank reconciliation statements for July and August 2012 were presented by Caleb Head. Statements were reviewed by each trustee, signed and dated. Ending balance for July 2012 in the checking account was \$67,371.47 and the August 2012 ending balance was \$70,905.95. There weren't any outstanding checks. Current balance in the investment account for July 2012 was \$35,335.21 and for August 2012 was \$35,336.66. Pending liabilities totaling \$1,462.48 and estimated automatic deductions for Empire District Electric of \$680.00 were presented. The proposal for Riley Tree Service in the amount of \$3,300.00 was included in the future estimated expenses as well as \$1,200.00 for BTCS for road sign replacements & installation in Southern Hills. Motion made by Dale Owen and second by Fran Owen to accept the financial reports for July and August 2012 and pay pending liabilities totaling \$6,642.48. In favor 5 Opposed 0. Motion passed

The Chairman's Financial Information Report was presented and reviewed. The report contained the Summary of Revenues and Expenses and Fund Balances as well as the Financial Statement as of August 31, 2012, Year to Date Actual vs. Budget as of August 31, 2012 and a recap of the Leawood Bank Statements. Year to date actual versus budget for 2012 resulted in an unfavorable difference of \$6,518. All trustees present initialed all reports. Motion made by Brad Long and second by Caleb heat to approve the Chairman's Financial Reports. In favor 5 Opposed 0. Motion passed. Motion made by Brad Long and second by Dale Owen to authorize Caleb Head to transfer \$50,000 from the checking account into the investment account. In favor 5 Opposed 0. Motion passed.

Old Business:

1 Missouri State Auditor's Report:

- A) Trustees still need to develop a bidding policy before the end of the year.
 - i) Suggestion that projects over \$10,000 would require a minimum of two bids
 - ii) Suggestion that projects under \$10,000 would not require two bids.
 - iii) No action taken – just a matter of discussion

2 Operating Procedures and Policies – Trustees continuing to develop the policy.

3 Snow Removal Contract – Denny Desmond reported Paul Horton has returned a signed contract.

4 Hazardous Mitigation Plan – Reviewed and discussed some of the items to be addressed and will work on at the November meeting.

5 Southern Hills Barrier Removal and Replacement:

- A) The new barrier has been installed.
- B) Kurt Higgins reported that the concrete barriers were not moved where they needed to be placed. He will move them. He also reported that Christ's Church of Oronogo would like a concrete barrier and if is ok with the trustees that the barrier be donated. Motion made by Fran Owen and second by Caleb Head to donate one concrete barrier to Christ's Church of Oronogo. In favor 5 Opposed 0. Motion passed. Kurt will take care of getting the barrier delivered to the church.
- C) The general consensus of the trustees was that signs would not be needed; however, Kurt & Caleb reported that there was an issue with cars being parked on the pavement in front and along the barrier which could result in a safety issue for emergency vehicles. Dale Owen to check and see if he has any "no parking" signs and place them on the chains. Issue closed.

6 Mercy Hospital: Next issue of the *Leawood Ledger* should contain information on the phases of construction for changes to 50th Street and also Indiana.

- 7 **Ordinance 2012-1:** Denny reported that he has filed the ordinance with Newton County and paid a \$30.00 recording fee, which he will submit for reimbursement.
- 8 **Complaints:**
 - A) All previous complaints have been resolved and closed except the Webb property located next to Community Bank & Trust on Rangeline.
- 9 **Street Signs:** Kurt Higgins reported that two additional yield signs should be installed within the next couple of weeks.
- 10 **Leawood Village Comprehensive Plan** – Denny reported that Planning and Zoning had not taken any action on the plan as Dick Largent had been unable to attend their meeting as his computer had “crashed”.
- 11 **Insurance:** Denny Desmond reported that he had dropped the necessary documents off at the insurance agent’s office and they will be going to underwriting.
- 12 **Joplin Special Road District Meeting:** Denny reported that he has not been able to attend their meeting, but he still plans on attending a meeting.
- 13 **Tree Trimming:**
 - A) Proposals have been received from Mid Central Contractors and also Riley’s Tree Service
 - B) Motion made by Caleb Head and second by Brad Long to approve the proposal from Riley’s Tree Service in the amount of \$3,300 payable upon completion of the job. In favor 5 Opposed 0. Motion approved.
 - C) Confirmation letter being mailed to Riley Tree Service.
- 14 **Tax Levy:**
 - A) Denny reported he had received verification from the State.
 - B) Request received from Newton County collector for approval of tax levy. Request has been signed and sealed, sent.

New Business

- 1 **Building Permits –**
 - A) Permit 2012 2007 E 47th Emmerson Cooper Addition to home \$5.00
 - B) Permit 2012-3 2015 E 50th Street Rob Johnson Addition to home \$5.00
- 2 **Complaints -** Debra Labrinski complained of a pit bull & German shepherd dog running loose. Letter to be sent to owner of property concerning the village ordinance.
- 3 **Missouri Ethics Commission** – Document received and given to Village Clerk for filing in village files. No filing is necessary if under \$1,000,000.
- 4 **2012 Census – Survey Public Employment and Payroll** – Document given to Village Clerk for filing in village files.
- 5 **Stiffens:**
 - A) Caleb Head suggestion implementing stiffens for village trustees do to the amount of time involved in the various positions.
 - B) Trustees would receive on their next election.
 - C) Amount involved was not discussed. This issue would need to be presented to the village residents. Denny to discuss with village attorney. No action taken
 - D) Denny Desmond said he felt trustees should be reimbursed for direct expenses
- 6 **Solid Waste Hauling Agreement:** Agreement will expire in 2016. No increases were involved for the first three years. August 2014 would be the first increase available.
- 7 **April 2013 Trustee Election:** Next issue of the *Leawood Ledger* will contain a notice concerning filing for the election.
- 8 **Planning & Zoning Commission:**
 - A) Received recommendation from P & Z that R E Smith be removed from the commission due to non-attendance.
 - B) P & Z recommended that the number of members be reduced at this time from eight to seven due to quorum problems.
 - C) Motion made by Brad Long and second by Dale Owen to remove R E Smith from the commission and reduce the number of members to seven. In favor 5 Opposed 0. Motion passed.

Motion made by Dale Owen and second by Caleb head to adjourn the meeting. In favor 5 Opposed 0. Motion passed. Meeting adjourned at 7:41. Next meeting will be November 20, 2012.

Minutes prepared by:

Minutes approved by:

Fran Owen, SecretaryDate

Denny Desmond, Chairman