

LEAWOOD VILLAGE BOARD OF TRUSTEES MEETING

January 15, 2013 – MINUTES

Trustees Present:

Denny Desmond, Chairman
Brad Long, Vice Chairman
Caleb Head, Treasurer
Dale Owen, Clerk
Fran Owen, Secretary

Visitors Present:

Andy Nimmo, Redings Mill Fire Chief

Denny Desmond, Chairman, called the meeting to order at 6:30 P.M. at the Redings Mill Fire Department located at 5202 S Range Line Road.

Minutes from the November 20, 2012 meeting were presented. Motion made by Dale Owen and second by Brad Long to forgo the reading of the minutes as everyone had received copies and accept the minutes as presented. In favor 5 Opposed 0. Motion passed.

Original financial bank statements and bank reconciliation statements for November and December 2012 were presented by Caleb Head. Statements were reviewed by each trustee, signed and dated. Ending balance for November 2012 in the checking account was \$29,461.60 and the December 2012 ending balance was \$32,855.43. There weren't any outstanding checks. Current balance in the investment account for November 2012 was \$85,371.30 and for December 2012 was \$85,385.80. Pending liabilities totaling \$1,674.24 and estimated automatic deductions for Empire District Electric of \$680.00 were presented. Motion made by Brad Long and second by Dale Owen to accept the financial reports for November and December 2012 and pay pending liabilities totaling \$2,354.24. In favor 5 Opposed 0. Motion passed

The Chairman's Financial Information Report was presented and reviewed. The report contained the Summary of Revenues and Expenses and Fund Balances as well as the Financial Statement as of December 31, 2012, Year to Date Actual vs. Budget as of December 31, 2012 and a recap of the Leawood Bank Statements. Year to date actual versus budget for 2012 resulted in an unfavorable difference of \$14,783. All trustees present initialed all reports. The Chairman's Audit Verification letter for the year 2012 was presented by Denny Desmond, certified and signed by each trustee. Motion made by Caleb Head and second by Brad Long to approve the Chairman's Financial Reports and the Chairman's Audit Verification letter. In favor 5 Opposed 0. Motion passed.

Old Business:

1 Missouri State Auditor's Report:

- A) Trustees developing a bidding policy.
 - i) Denny Desmond presented the final copy of the Bidding Policy And Procedures for Services and Materials
 - ii) Motion made by Dale Owen and second by Brad Long to approve the Bidding Policy and Procedures for Services and Materials as written. In favor 5 Opposed 0. Motion passed.
 - iii) Policy was certified by the clerk.

2 Operating Procedures and Policies – Trustees continue to develop the policy.

3 Hazardous Mitigation Plan – Trustees are still working on the plan.

A) Leawood – 1 NFIP Join Program

- i) Flood Plain Ordinance
- ii) Denny suggested we contact the HST Coordinating Council to write the plan for the village.

B) Leawood – 2 Revised Code Enforcement Ordinance

- i) Still working on, reviewed, need recommendations

C) Leawood – 4 Apply for Grant for Tornado Siren to the East.

- i) Denny will check with Andy Nimmo to see where the current sirens are located.

D) Leawood – 5 Basement Sharing for Tornado Shelters

- i) Suggestion that the March issue of the *Leawood Ledger* contain a request for anyone offering their basement as a tornado shelter contact a member of the board.

E) Leawood – 6 Promote Reverse 911 and Weather Radios

- i) Dale Owen will check with Newton County and see if they have Reserve 911.
- ii) Suggestion we might establish a page on the web site for encouraging residents to purchase radios.

- iii) **Leawood – 7 Revise Emergency Operations Plan:** Question concerning how this would work since there aren't any emergency services under the control of the village.

F) Leawood – 8 Participate in NIMS Training: still working on.

4 Southern Hills Barrier: Issue closed

5 Mercy Hospital:

- A) Andy Nimmo, Redings Mill Fire Chief expressed his concern about 50th Street being closed by McCarthy and Mercy Hospital for construction and emergency services having to use 32nd Street and Connecticut Street to access the West side of Leawood Village.
- B) Andy reported that he will attend a meeting with McCarthy on January 16 concerning the road construction and he will express his concerns.
- C) Resolution made by the Trustees for the Village of Leawood that they are opposed to any closure of 50th Street for emergency vehicles without alternate access for emergency vehicles to the residents of Leawood Village. In favor 5 Opposed 0. Resolution passed.

6 Leawood Village Comprehensive Plan –

- A) Denny reported that Planning and Zoning had not taken any action on the plan as Denny has not been able to make contact with Dick Largent. He will continue to try to make contact with him.
- B) Suggestion made that we contact the HST Coordinating Council to help finish the plan. No action taken on the suggestion.

7 Insurance:

- A) General discussion concerning the high cost of this insurance. Suggestion made that we purchase the insurance for a couple of years as the cost of the insurance outweighs the cost of possible lawsuits.
- B) Motion made by Caleb Head and second by Brad Long for Denny Desmond to obtain coverage with Kraft Insurance. Premium would cost \$2,742 per year. In favor 5 Opposed 0. Motion passed.

8 Complaints: All previous complains have been closed at this time.

9 Joplin Special Road District Meeting: Denny reported that he attended their meeting but there wasn't anything of great importance to report back to the trustees. Copy of the e-mail Denny sent to trustees concerning the meeting is attached. Issue closed.

10 Stipends:

- A) A 1099 would be required at the end of the year for amounts paid over \$600.00
- B) Denny Desmond presented an Ordinance establishing the compensation of members of the Board of Trustees for attending meetings of the Board of Trustees.
- C) The 2013 budget will contain compensation for Denny Desmond, Dale Owen and Brad Long.
- D) First reading of the ordinance was made. Suggestion to leave the amount paid to the trustees at \$50.00 per meeting but pay the chairman \$95.00 per meeting.
- E) Denny will re-issue the ordinance with the above change and second and final readings will be done at the March meeting.

11 Tax Returns

- A) It is not necessary for the village to file a tax return.
- B) Denny will issue a 1099 to the village attorney for 2012.

12 2013 Annual Budget

- A) Trustees reviewed the budget.
- B) Approval of the final budget will be done at the March meeting.

New Business

1 Building Permits:

- A) Permit 2012-4 Issued to Jeff Davis 70 Horseshoe Drive Shop \$5.00
- B) Permit 2013-1 issued to CLS Group Inc. 600 E 50th Upgrade cell tower \$5.00
- C) Dale Owen will write a letter for approval of the variance from the neighbor of Emmerson Cooper (2007 East 47th) to sign as a matter of record.

2 Planning & Zoning Commission: Commission did not meet tonight.

3 Request to Raise Chickens:

- A) Denny reported he had received a request from a possible purchaser of property on Emerald Drive checking to see if she could raise chickens on the property. She will need to make application and pursue with the Board of Adjustments or Trustees in order to receive a temporary permit.
- B) Denny to advise her she needs the permit.

Motion made by Brad Long and second by Dale Owen to adjourn the meeting. In favor 5 Opposed 0. Motion passed. Meeting adjourned at 8:15. Next meeting will be March 19, 2013.

Minutes prepared by:

Minutes approved by:

Fran Owen, Secretary Date

Denny Desmond, Chairman