

# LEAWOOD VILLAGE BOARD OF TRUSTEES MEETING

## March 19, 2013 – MINUTES

### Trustees Present:

Denny Desmond, Chairman  
Brad Long, Vice Chairman  
Caleb Head, Treasurer  
Dale Owen, Clerk  
Fran Owen, Secretary

### Visitors Present:

None

Denny Desmond, Chairman, called the meeting to order at 6:30 P.M. at the Redings Mill Fire Department located at 5202 S Range Line Road.

Minutes from the January 15, 2013 meeting were presented. Motion made by Dale Owen and second by Brad Long to forgo the reading of the minutes as everyone had received copies and accept the minutes as presented. In favor 5 Opposed 0. Motion passed.

Original financial bank statements and bank reconciliation statements for January and February 2013 were presented by Caleb Head. Statements were reviewed by each trustee, signed and dated. Ending balance for January 2013 in the checking account was \$48,407.38 and the February 2013 ending balance was \$449,285.55. There weren't any outstanding checks. Current balance in the investment account for January 2013 was \$85,399.84 and for February 2013 was \$85,413.41. Pending liabilities totaling \$2,133.65 and estimated automatic deductions for Empire District Electric of \$680.00 were presented. Motion made by Fran Owen and second by Dale Owen to accept the financial reports for January and February 2013 and pay pending liabilities totaling \$2813.65. In favor 5 Opposed 0. Motion passed

Motion made by Denny Desmond and second by Brad Long to have Caleb Head transfer \$30,000 from the checking account to the investment account. In favor 5 Opposed 0. Motion passed.

The Chairman's Financial Information Report was presented and reviewed. The report contained the Financial Statement as of February 28, 2013 and year to date actual versus budget for 2013 resulting in a surplus of \$16,457.73. All trustees present initialed all reports. Motion made by Brad Long and second by Dale Owen to approve the Chairman's Financial Reports. In favor 5 Opposed 0. Motion passed.

### Old Business:

- 1 **Missouri State Auditor's Report: Closed**
- 2 **Operating Procedures and Policies** – Trustees continue to develop the policy.
- 3 **Hazardous Mitigation Plan** – Denny Desmond reported that of the 60 entities involved 46 were non-respondent.
  - A) **Leawood – 1 NFIP Join Program**
    - i) Flood Plain Ordinance
    - ii) Need to contact the HST Coordinating Council to help us develop the plan for the village.
  - B) **Leawood – 2 Revised Code Enforcement Ordinance**
    - i) Still working on this one.
  - C) **Leawood – 4 Apply for Grant for Tornado Siren to the East**
    - i) Denny will check with the new Redings Mill Fire Chief to see where the current sirens are located.
    - ii) Believe them to be on 44<sup>th</sup> Street and one in Wildcat Park. One really needed in the Southern Hills area.
  - D) **Tornado Shelters**
    - i) Need to place a request in the *Leawood Ledger* requesting for anyone who would like to offer their basement as a tornado shelter to contact a member of the board.
  - E) **Leawood – 6 Promote Reverse 911 and Weather Radios:**
    - i) Dale Owen will check with Newton County and see if they have Reserve 911.
    - ii) Suggestion we might establish a page on the web site for encouraging residents to purchase radios.
  - F) **Leawood – 7 Revise Emergency Operations Plan:** Question concerning how this would work since there aren't any emergency services under the control of the village. N(Still working on this one)
  - G) **Leawood – 8 Participate in NIMS Training:** still working on.
- 4 **Leawood Village Comprehensive Plan:**
  - A) Denny reported that Planning and Zoning had not taken any action on the plan as Denny has not been able to make contact with Dick Largent.

B) General discussion concerning what to do to get this plan completed. Caleb suggested that a letter be written to Mr. Largent notifying him that we were going to take Mr. Largent to the small claims court. Motion made by Caleb Head and second by Dale Owen for Denny Desmond to contact the village attorney and discuss with him filing a complaint with the small claims court as Mr. Largent failed to provide the documentation the village paid him to prepare. In favor 5 Opposed 0. Motion passed.

**5 Insurance - closed**

**6 Complaints:** All previous complains have been closed at this time.

**7 Stipends -** Second and final readings of Ordinance 2013-1 were made. Motion made by Brad Long and second by Fran Owen to approve as read. In favor 5 Opposed 0. Motion passed.

**8 2013 Annual Budget**

A) Motion made by Caleb Head and second by Dale Owen to approve the final budget for 2013. The budget does not include the insurance premium or road repairs. In favor 5 Opposed 0. Motion passed. Village clerk certified the final budget.

**New Business**

**1 Building Permits - none**

A) Dale Owen will write a letter for approval of the variance from the neighbor of Emerson Cooper (2007 East 47<sup>th</sup>) to sign as a matter of record.

**2 Planning & Zoning Commission:** Commission did not meet tonight.

**3 Redings Mill Fire Department**

A) Denny reported that Mike White with the Redings Mill Fire Department was requesting to place an article in the Leawood Ledger concerning fire safety should space be available. He also wanted to notify residents of a "Firewise Cleanup Day" in April. Denny advised Mike that there wasn't an April issue of the Ledger, but he would give Eagle Eye approval for Mike to obtain our mailing list so the fire department could send out flyers.

**4 Street Damage Horseshoe Drive** – General discussion concerning damage done to the west entrance of the street by utility crews. No action taken. Dale Owen and Kurt Higgins to handle. Issue closed.

**5 Road Repairs** – Kurt Higgins presented his plan for road repairs. The plan did not include Hidden Valley. General discussion concerning financing the project. May need to hold a public meeting for suggestions on financing repairs.

Motion made by Brad Long and second by Caleb Head to adjourn the meeting. In favor 5 Opposed 0. Motion passed. Meeting adjourned at 7:30. Next meeting will be May 21, 2013.

Minutes prepared by:

Minutes approved by:

\_\_\_\_\_  
Fran Owen, Secretary      Date

\_\_\_\_\_  
Denny Desmond, Chairman