

# LEAWOOD VILLAGE BOARD OF TRUSTEES MEETING

## November 19, 2013 – MINUTES

### Trustees Present:

Denny Desmond, Chairman  
Brad Long, Vice Chairman  
Caleb Head, Treasurer  
Dale Owen, Clerk  
Fran Owen, Secretary

### Visitors Present:

None

Denny Desmond, Chairman, called the meeting to order at 6:30 P.M. at the Redings Mill Fire Department located at 5202 S Range Line Road.

Minutes from the September 17, 2013 meeting were presented. Motion made by Brad Long and second by Dale Owen to forgo the reading of the minutes as everyone had received copies and accept the minutes as presented. In favor 5 Opposed 0. Motion passed.

Original financial bank statements and bank reconciliation statements for September and October 2013 were presented by Caleb Head. Statements were reviewed by each trustee, signed and dated. Ending balance for September 2013 in the checking account was \$69,714.65 and the October 2013 ending balance was \$73,099.83. There weren't any outstanding checks. Current balance in the investment account for September 2013 was \$85,513.62 and for October 2013 was \$85,527.68. Pending liabilities totaling \$12,546.45 and estimated automatic deductions for Empire District Electric of \$680.00 were presented. Motion made by Fran Owen and second by Dale Owen to accept the financial reports for September and October 2013 and pay pending liabilities totaling \$13,226.45. In favor 5 Opposed 0. Motion passed. Note: Denny Desmond reported that Kurt Higgins notified him that Big John's Heavy Equipment Company had not completed the fill work on 46<sup>th</sup> street. Caleb to hold the check until Kurt notifies him the work has been completed.

The Chairman's Financial Information Report was presented and reviewed. The report contained the Financial Statement as of October 31, 2013 and year to date actual versus budget for 2013. Actual expenses were \$4,513 below budget because there were no legal fees paid and the final payment had not been made to Dick Largent and revenues were over budget \$1,124 resulting in a net surplus of \$40,386.28. All trustees present initialed all reports. Motion made by Brad Long and second by Caleb Head to approve the Chairman's Financial Reports. In favor 5 Opposed 0. Motion passed.

### Old Business:

- 1 **Operating Procedures and Policies** - Final copy should be done by the end of the year.
- 2 **Hazardous Mitigation Plan** - Has been updated and submitted and should be completed by year end.
- 3 **Leawood Village Comprehensive Plan:**
  - A) Denny Desmond reported that of the 240 surveys set out to village residents 92 were returned. 76% of the residents who returned the survey indicated they wanted the village to retain its small town feeling. 64% indicated they were not in favor of de-annexation and 24% indicted they were in favor of de-annexation.
  - B) A general discussion was held as trustees reviewed the results of the survey
  - C) As of this meeting the next meeting of the CP committee is scheduled December 11, 2013.
- 4 **Road Repairs: Ordinance 2013-5**
  - A) An ordinance approving a contract between the Village of Leawood, Missouri and Vance Brothers, Inc., to commence and complete road repair plan 2013 in accordance with the contract documents for the sum of \$168,522.53; providing the terms and conditions thereof; and authorizing the chairman to execute said contract for and on behalf of the Village of Leawood, Missouri was presented by Denny Desmond. Motion made by Caleb Head and second by Brad Long to accept Ordinance 2013-5 and forego the second reading as everyone had received copies. In favor 5 Opposed 0. Motion passed. The Agreement Form 00500 was attested to and the village seal placed on the document by village clerk Dale Owen.
- 5 **Complaints:**
  - A) 534 Grandview – Denny Desmond reported he had mailed a letter to the resident concerning overgrown grass, vehicles, RV and a collapsed swimming pool on this property, however the letter had been returned as non-deliverable. Denny Desmond to follow up with property owner.
- 6 **Leawood Ledger Mailing List Update:** Denny Desmond reported this issue is now closed.
- 7 **Village Sales Tax Ordinance 2013-4:** Denny Desmond reported that he can't file the ordinance with the clerk until December 17, 2013, which he will do at that time.

**New Business**

- 1 **Building Permits:** None issued.
- 2 **2014 Budget:**
  - A) **2014 meeting.**
  - B) General discussion concerning the budget.
  - C) Caleb Head reported that a correction needs to be made to the frequency of payment for Paul Horton from quarterly to bi-monthly.
  - D) Discussion concerning possibly increasing the trustee stipends to cover 6 meetings – no action taken.
  - E) Budget to be approved at the January 2014 meeting.
- 3 **Village Signs:** Denny Desmond reported that a stop sign had been installed at 44<sup>th</sup> & Indiana by the Mercy Hospital contractor and that the 35 mph speed limit sign they had placed on Indiana had been replaced with one of 25 mph.
- 4 **Joplin Special Road District:** Contract will expire on April 30, 2014. Previous contract was for a term of 5 years.
- 5 **April 8, 2014 Village Trustees Election:** Denny handed forms to Caleb Head and Fran Owen for filing for the board of trustees.
- 6 **Street Lights:** The light at 50<sup>th</sup> and Indiana was removed during road construction and will not be re-installed. Request for Change in Street Lighting Service form was signed and the village seal was placed on the document by the village clerk Dale Owen.

Motion made by Caleb Head and second by Dale Owen to adjourn the meeting. In favor 5 Opposed 0. Motion passed. Meeting adjourned at 7:25 P.M. Next meeting will be January 21, 2014.

Minutes prepared by:

Minutes approved by:

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Fran Owen, Secretary      Date

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Denny Desmond, Chairman