

# LEAWOOD VILLAGE BOARD OF TRUSTEES MEETING

## February 18, 2014 – MINUTES

### Trustees Present:

Denny Desmond, Chairman  
Brad Long, Vice Chairman  
Caleb Head, Treasurer  
Dale Owen, Clerk  
Fran Owen, Secretary

### Visitors Present:

None

Denny Desmond, Chairman, called the meeting to order at 6:30 P.M. at the Redings Mill Fire Department located at 5202 S Range Line Road.

Minutes from the January 21, 2014 meeting were presented and read by Denny Desmond. Motion made by Caleb Head and second by Brad Long to accept the minutes as presented. In favor 5 Opposed 0. Motion passed.

Minutes from the November 19, 2013 meeting were presented. Motion made by Dale Owen and second by Caleb Head to forgo the reading of the minutes as everyone had received copies and accept the minutes as presented. In favor 5 Opposed 0. Motion passed.

Original financial bank statements and bank reconciliation statements for November and December 2013 were presented by Caleb Head. Statements were reviewed by each trustee, signed and dated. Ending balance for November 2013 in the checking account was \$76,795.93 and the December 2013 ending balance was \$75,367.41. Current balance in the investment account for November 2013 was \$85,541.74 and for December 2013 was \$85,568.74. Pending liabilities totaling \$5,053.47 and estimated automatic deductions for Empire District Electric of \$680.00 were presented. Motion made by Fran Owen and second by Dale Owen to accept the financial reports for November and December 2013 and pay pending liabilities totaling \$5,733.47. In favor 5 Opposed 0. Motion passed.

Review and Verification of Financial Transactions by the Board of Trustees for Calendar Year Ending December 31, 2013 was presented by Denny Desmond (copy attached). The report contained the Financial Statement as of December 31, 2013 and year to date actual versus budget for 2013. All trustees present initialed all reports. Motion made by Dale Owen and second by Brad Long to accept and approve the Review and Verification of Financial Transactions report for 2013. In favor 5 Opposed 0. Motion passed.

### **Old Business:**

- 1 Operating Procedures and Policies** – Denny Desmond still working on final copy.
- 2 Hazardous Mitigation Plan** - Has been updated and submitted.
- 3 Leawood Village Comprehensive Plan:**
  - A) Denny Desmond reported that completion of the plan is progressing satisfactorily.
  - B) Brad Long requested that a note be made in the final copy of the CP to the effect that “The will of the people will over rule the CP”. All trustees present concurred and Denny Desmond will notify HSTCC to add the notation to the plan.
  - C) A public hearing will be held on February 27, 2014 for all village residents to attend in order to review the final copy of the CP and make any recommendations or suggestions.
- 4 Road Repairs: Ordinance 2013-5**
  - A) Denny Desmond reported that work should begin sometimes in March and be complete by July.
  - B) Trustees will need to pass an ordinance for the bank loan.
- 5 Complaints:**
  - A) 534 Grandview – Issue closed No further complaint has been received.
- 6 Village Sales Tax Ordinance 2013-4:**
  - A) Denny Desmond reported that he filed the ordinance with the Newton County Clerk on December 30, 2013.
  - B) Denny Desmond will put an article in the *Leawood Ledger* concerning the sales tax issue being on the April 8, 2014 ballot. The article will contain information on why the village needs the sales tax and will include street maintenance, future growth and development and to stay attune with other communities.
- 7 2014 Budget:**
  - A) Denny Desmond presented the Village of Leawood 2014 Budget.
  - B) Motion made by Caleb Head and second by Dale Owen to accept the 2014 Village of Leawood Budget. In favor 5 Opposed 0. Motion passed. A copy of the budget was certified by Dale Owen, Village Clerk.

- 8 **Village Sign:** McCarthy still has not installed the village signs located on 50<sup>th</sup> Street. Dale Owen reported that there have been holes dug where the signs should be installed.
- 9 **Joplin Special Road District:** Denny Desmond to attend their next meeting. Suggestion made to ask if they plan to repair or do anything with the street at the corner of 50<sup>th</sup> and Connecticut.

**New Business**

- 1 **Building Permits:**
  - A) Dale Owen reported that none had been issued.
  - B) General discussion concerning Kurt Higgins proving assistance in making sure contractors are in compliance with ordinances before the village clerk issues a building permit for new construction projects.
  - C) Motion made by Denny Desmond and second by Dale Owen for the best interest of the village to have Kurt Higgins assist Dale Owen (Village Clerk) in issuing building permits. In favor 5 Opposed 0. Motion passed.
- 2 **Snow Removal Agreement:** Agreement is up for renewal. Agreement will be the same as before and for two years. Denny will submit the agreement to Paul Horton for signature.
- 3 **Complaints:** Denny Desmond reported that he had received a written notice (copy attached) reporting a violation of the village zoning Ordinance 4 Section B Number 11a concerning planted buffer strip along the Shady Lane Trailer Park. Denny Desmond to follow-up.
- 4 **Ordinance Enforcement:** Denny Desmond reported he had received an e-mail message from Steve Coates, Redings Mill Fire Chief, concerning assistance in the enforcement of speed limits in the village. Chief Coats also reported that the newton county sheriff is willing to set up a neighborhood watch program. Trustees not going to pursue either issue right now.
- 5 **New Village Residents:** General discussions concerning trustees making contact (possibly a welcome packet) with new residents in the village. Thomas and Deborah Cizetle are new residents on Emerald Drive.
- 6 **Street Repair Hidden Valley:** Denny Desmond reported that he had received a request from Mark Hendren, President of the Hidden Valley Home Owners Association concerning the cost to repair the street in Hidden Valley. Denny will ask Mark to get some quotes for repairs to the streets and the board will review them at a future meeting.
- 7 **Village Ordinances:** Trustees need to review all ordinances and update them. Building permits and zoning ordinances both need work.

Motion made by Dale Owen and second by Brad Long to adjourn the meeting. In favor 5 Opposed 0. Motion passed. Meeting adjourned at 8:05 P.M. Next meeting will be March 18, 2014.

Minutes prepared by:

Minutes approved by:

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Fran Owen, Secretary    Date

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Denny Desmond, Chairman