

LEAWOOD VILLAGE BOARD OF TRUSTEES MEETING

May 20, 2014 – MINUTES

Trustees Present:

Denny Desmond, Chairman
Brad Long, Vice Chairman
Dale Owen, Clerk
Fran Owen, Secretary

Trustees absent

Caleb Head, Treasurer

Visitors Present:

Dave Wunderlin, 5006 Brookwood Drive

Denny Desmond, Chairman, called the meeting to order at 6:30 P.M. at the Redings Mill Fire Department located at 5205 S Range Line Road, Joplin, MO 64804.

Certification of the April 8, 2014 election results was present by Denny Desmond. Two trustee candidates were on the ballot with Fran Owen receiving 115 votes and Caleb Head receiving 105. There were no write-in candidates. Also on the ballot was the Leawood Sales Tax Initiative with 81 votes in favor and 46 against. Motion made by Dale Owen and second by Brad Long to accept the certification of the April election result. In favor 4 Opposed 0. Motion passed. Original letter of certification was given to the Village Clerk.

Motion to disband the current board of trustees made by Fran Owen and second by Dale Owen. In favor 4 Opposed 0. Motion passed.

The board of trustees was reconvened and a motion was made by Denny Desmond and second by Brad Long to elect new officers, with Denny Desmond, chairman, Brad Long, vice-chairman, Dale Owen, clerk, Fran Owen secretary and Caleb Head, treasurer. In favor 4 Opposed 0. Motion passed. The objective of the Leawood Board of Trustees is to hold ourselves to a high standard of conduct as outlined in the 2014 Comprehensive Plan.

Minutes from the March 24, 2014 meeting were presented. Motion made by Dale Owen and second by Brad Long to forgo the reading of the minutes as everyone had received copies and accept the minutes as presented. In favor 4 Opposed 0. Motion passed.

Original financial bank statements and bank reconciliation statements for April 2014 were presented by Denny Desmond. The bank inadvertently e-mailed the March statement and as a result it was not available for this meeting. Statements were reviewed by each trustee, signed and dated. Ending balance for March 2014 in the checking account was \$89,927.73 and the April 2014 ending balance was \$90,363.37. There were no outstanding checks in March. Current balance in the investment account for March 2014 was \$85,610.95 and for April 2014 was \$85,625.02. Pending liabilities totaling \$48,904.87 (\$158.32 Leawood Ledger, \$218.00 Newton County Collector, \$150.00 HSTCC, \$66.94 and \$112.5 Chris Chappel, \$500 legal fees, \$46,714.93 road repairs) and estimated automatic deductions for Empire District Electric of \$680.00 were presented. Motion made by Fran Owen and second by Dale Owen to accept the financial reports for March and April 2014 and pay pending liabilities totaling \$49,584.87. In favor 4 Opposed 0. Motion passed.

Denny Desmond presented the Chairman's Report of Financial Information as of April 30, 2014. The report contained the revenue and expenses by month, revenue and expenses actual versus budget and prior year and CB&T bank transactions for March and April 2014 showing a net surplus of \$19,052.74. All trustees present initialed all reports. Motion made by Dale Owen and second by Brad Long to accept and approve the Chairman's financial report dated April 30, 2014. In favor 4 Opposed 0. Motion passed.

Old Business:

1 Operating Procedures and Policies – Denny Desmond still working on final copy.

2 Hazardous Mitigation Plan - was submitted. Trustees will update as needed.

3 Road Repairs: Ordinance 2013-5

- A) Dave Wunderlin reported that when the crack sealing was done on Brookwood Drive they missed a 4' X 10' area (he called it an alligator area), that would need to be removed and replaced before the final micro sealing of the street is done. Dave will contact Kurt Higgins concerning the repair work.
- B) Denny reported he had received an email from Kurt Higgins reporting that approximately 600' of roadway (Sunset Place) had been left off of the original bid for crack sealing and micro sealing. It will cost \$3,500 to micro seal and the crack sealing could be covered under the ordinal contract with the \$20,000 contingency.
- C) Motion made by Brad Long and second by Dale Owen to add Sunset Place to the micro sealing contract at a cost of \$3,500. In favor 4 Opposed 0. Motion passed.
- D) Denny Desmond reported he had received two proposals from CB&T today at 5:29 P.M. One was for a fixed rate of 3.75% (with the rate commitment valid for 5 years) and other proposal was for the Wall Street

Journal Prime fixed in 1 year intervals. Both proposals contained an origination fee of \$100.00 and an annual renewal fee of \$100.00.

- E) Motion made by Denny Desmond and second by Brad Long to accept the May 20 proposal of a \$50,000 1 year note based on a 5 year amortization at a fixed rate of 3.75% with the rate commitment valid for 5 years). In favor 4 Opposed 0. Motion passed.
 - i) The proposal had a commitment expiration date of July 1, 2014. Denny will request the effective date of the load be July 1 and the expiration date of the offer be made effective July 15, 2014. Denny will also discuss the annual renewal fee of \$100.00 with the bank loan officer,

4 Complaints:

- A) *Shady Lane Trailer Park.* Denny Desmond reports the he had not followed up on this complaint. However, since he had not received any further correspondence concerning the complaint the issue will be closed.

5 Village Sales Tax Ordinance 2013-4:

- A) Denny reported that he was concerned over the map showing the Village boundaries that he had received from the State Tax Office. He will send a copy of the HSTCC map to the tax office. Effective date of the tax is October 1, 2014.
- B) Motion made by Denny Desmond and second by Brad Long to establish a separate bank account at Community Bank and Trust for depositing revenues received from the April 8 Sales Tax Initiative and also isolate subsequent use of this account. In favor 4 Opposed 0. Motion passed.

6 Joplin Special Road District:

- A) Denny Desmond contacted the road district and was told they were getting a new director. Next meeting will be May 27. Denny will attend.

7 Snow Removal Agreement: Agreement is up for renewal. Denny reported he will rewrite the contract and will submit to Paul Horton for signature.

8 New Village Residents: Thomas and Deborah Cizetle are new residents on Emerald Drive. Denny to make contact with them and welcome them to the village.

9 Street Repair Hidden Valley:

- A) Bids for repairs to the street are: Kenny Singer Construction Co. Inc. \$8,353; PSS \$10,500; Southard \$18,698. Repairs should start the end of June.
- B) Motion made by Brad Long and second by Dale Owen to accept the bid from Kenny Singer Construction Co., Inc. In favor 4 Opposed 0. Motion passed.

10 Village Ordinances: Trustees need to review all ordinances and update them. Building permits and zoning ordinances both need work

11 Street Light: The light at the corner of 50th & Connecticut was removed when the pole was replaced and the light has not been reinstalled.

New Business

1 Building Permits Issued:

- A) None.

2 Complaints:

- A) Denny reported he had received a complaint concerning the rental property at 4825 and 4905 Indiana. Complaint was concerning grass needing mowing. Denny will send letter to property owner Dr. Woo.

3 Joplin Area Transportation Study Organization: Kurt Higgins and Brad Long have been working with the group concerning projects affecting the village. (Information only). Nothing new to report at this time.

4 Curbside Recycling: This issue was defeated by the citizens of Joplin on the April ballot. Should Joplin pass the issue at some date Leawood will also consider curbside recycling. Issue closed.

5 No Outlet Sign Brookwood Drive:

- A) A request has been made for a "no outlet" sign to be installed at the entry to the drive. Kurt Higgins received a quote from Sid Davis for \$447.00 for a sign and installation.
- B) Dave Wunderlin reported that he would ask the Joplin Special Road District to put up the sign. The village may need to pay for the sign blank material.
- C) No motion made for the bid from Sid Davis. Will see what is decided by Joplin Special.

6 Missouri Auditor Annual Report: Next issue of the *Leawood Ledger* will note that the Leawood Village Financial Report for the year ending December 31, 2013 was filed with the Missouri State Auditor's office.

7 HSTCC Meeting: Denny attended their last meeting and thanked them for their help in developing the village comprehensive plan. He reported they meet the third Wednesday of each month and that they are a good resource tool.

8 Tiff Meeting: 44th and Rangeline Property (Silver Creek Galleria). Denny Desmond, Brad and Marcia Long attend this meeting. The Tiff request was approved. However, no construction can begin until the catch basin and water retention issues are resolved. The Corp of Engineers is overseeing this project. (Information only).

9 Comprehensive Plan:

- A) Denny reported it must still be filed. He went in mid-April to file but the document must contain the village seal.
- B) Review and prioritizing of the projects and actions tabled until the July meeting.

10 Calvary Baptist Church:

- A) Dave Wunderlin expressed his concern about the south side of the Calvary Baptist Church property looking like a "jungle" with dead trees needing removed and grass overgrown. General discussion no action taken.
- B) Dave Wunderlin expressed his concern about possible damage to Brookwood Drive (should the moving company use the entry Brookwood Drive and not the church entry) when the church has the gym moved from the Mercy property to the church property. Believe the move is to be made in October. Suggestion made to get on the agenda for the Calvary Board meeting and request they not use Brookwood Drive.
- C) Trustees may need to look at ordinance for the village concerning large vehicles.

Motion made by Dale Owen and second by Brad Long to adjourn the meeting. In favor 4 Opposed 0. Motion passed. Meeting adjourned at 7:41 P.M. Next meeting will be July 15, 2014.

Minutes prepared by:

Minutes approved by:

Fran Owen, Secretary Date

Denny Desmond, Chairman