

LEAWOOD VILLAGE BOARD OF TRUSTEES MEETING

July 21, 2015 – MINUTES

Trustees Present:

Denny Desmond, Chairman
Brad Long, Vice Chairman
Dale Owen, Clerk
Fran Owen, Secretary

Visitors:

Beverly Kiehl
Billy Bowers 509 Grandview Drive
Jennifer Fagan – Republic Services
Brian Peterson – WCA Joplin

Denny Desmond, Chairman, called the meeting to order at 6:27 P.M. at the Redings Mill Fire Department located at 5205 S Range Line Road, Joplin, MO 64804.

Denny Desmond introduced Beverly Kiehl who has agreed to accept a position on the Leawood Village Board of Trustees filling out the remaining term of Caleb Head who had resigned. Motion made by Brad Long and second by Dale Owen to appoint Beverly Kiehl to the Board of Trustees. In favor 4 Opposed 0 Motion passed.

Motion made by Fran Owen and second by Brad Long to appoint Beverly Kiehl to the position of Vice Chairman. In favor 4 Opposed 0. Motion passed.

Minutes from the May 19, 2015 meeting were presented. Motion made by Dale Owen and second by Brad Long to forgo the reading of the minutes as everyone had received copies and accept the minutes as presented with a correction notation made to the spelling of the month of March in the fifth paragraph. In favor 5 Opposed 0. Motion passed.

Original financial bank statements and bank reconciliation statements for May and June 2015 were presented by Denny Desmond for the investment account, checking account and the sales tax revenue account. Denny Desmond reported that one of the investment account bank statements was missing. Statements were reviewed by each trustee, signed and dated. Ending balance for May 2015 in the checking account was \$21,573.78 and the June 2015 ending balance was \$23,712.06. There were no outstanding checks. Current balance in the investment account for May 2015 was \$25,725.70 and June 2015 was \$25,726.33. Ending balance in the sales tax revenue account was \$10,063.93 for May and \$10,855.95 for June. Motion made by Dale Owen and second by Brad Long to accept the financial bank statements as presented. In favor 5 Opposed 0. Motion passed.

Pending liabilities totaling \$1,513.76 (Paul Horton \$1,200, snow removal, Eagle Eye DigiPrint \$213.93 newsletters, Newton County Collector \$1.89 tax collections, U. S. Postal Service \$56.00 P O Box rental, Chris Chappell, \$41.94 website hosting fee); estimated automatic deductions for Empire District Electric of \$659.65 were presented. Motion made by Dale Owen and second by Brad Long to pay pending liabilities totaling \$2,173.41. In favor 4 Opposed 0. Motion passed.

Denny Desmond presented the Chairman's Report of Financial Information as of June 30, 2015. The report contained the revenue and expenses by month, revenue and expenses actual versus budget and prior year and CB&T bank transactions for two months. . Motion made by Brad Long and second by Fran Owen to accept and approve the Chairman's financial reports. In favor 5 Opposed 0. Motion passed. All trustees signed and dated the report.

Old Business:

- 1 **Operating Procedures and Policies** – Denny Desmond working on final copy.
- 2 **Hazardous Mitigation Plan** - Trustees will periodically review the plan for possible updates. He did receive correspondence to fill out and will mail by July 31.
- 3 **Street Repairs:**
 - A) Dale Owen reported that cracks were beginning to appear on Horseshoe Drive. Nothing major needing repair at this time, just a few small cracks. Dale will keep a watch on the street and report any changes. Streets in Southern Hills are in good condition.
 - B) Brad Long reported on a crack developing near the corner of 50th and Connecticut.
 - C) Beverly Kiehl reported on a soft spot in the road near Oak and 44th Street.
- 4 **Joplin Special Road District:** Need to discuss with the district who is responsible for making repairs to 50th Street, 444th Street and Connecticut Street when they need repairs.

5 Village Ordinances:

- A) Dale Owen reported he had reviewed the Building Permit Ordinance and the only changes he suggested would be to increase the permit fees and add guidelines and costs for privacy fencing and also swimming pools. Dale presented a recommendation of increasing commercial building permit charges from \$10.00 to \$50.00, increase residential permits from \$5.00 to a minimum of \$20.00 and increase shed/fence permits from \$2.00 to \$10.00. No action taken at this time.
- B) Denny Desmond to review the Zoning Ordinance. Denny may have Kurt Higgins review the village ordinance and also the one received from Dick Largent.

6 Comprehensive Plan:

- A) Dale Owen presented three village sign designs and bids from Lancaster Signs, Sign Designs, and Precision Signs & Graphics for signs on Connecticut Street, at the Entrance to Southern Hills, on 50th Street and 44th & Oak. Motion made by Brad Long and second by Beverly Kiel to accept the bid from Lancaster Signs at less than \$1,000 with one change to the drawing by replacing the statement "Drive Carefully" with "A Residential Community". In favor 5 Opposed 0. Motion passed.
- B) Dale Owen to contact Newton County Sheriff Ken Copeland and set up a meeting to discuss how to enforce the speed limits and establish neighborhood watch areas. Denny Desmond and Bill Bowers to attend.
- C) Discussed holding a village picnic. Issue closed at this time.

7 Joplin Area Transportation Study Organization: Nothing new to report at this time.

8 Leawood Ledger Mailing List: Denny still working on updating the list. Denny reported that 248 copies were mailed and six had been returned.

9 Snow Removal Agreement: Paul Horton has not returned the agreement.

10 Succession of Trustees: Denny compiling the information and will present at the September meeting.

11 Trash Hauling Agreement:

- A) Dale Owen sent letters to three area trash hauling companies to submit bids. Jennifer Fagan from Republic Services and Brian Peterson from WCA attend the meeting. General discussion was held concerning services each could provide as well as rates, and increases. Board members said they had not heard of any complaints from residents concerning Republic's service and felt it would be difficult to change over to a new carrier and should Joplin provide curbside recycling it would be in place for Leawood.
- B) Denny noted a correction to the information place in the Ledger concerning the contract from WCA. Increase would be 2% per year for a final cost of \$10.56. Extra carts would be \$3.00
- C) Republic submitted a proposal of \$9.75 per house with an annual 2.7% CPI rate increase. Dale Owen will contact Jennifer Fagan and ask for an increase rate of 2.5% instead of 2.7%, which may or may not occur each year.
- D) Suggestion that a note be placed in the Leawood Ledger concerning locations where residence can drop off recycling items.
- E) Motion made by Dale Owen and second by Beverly Kiehl to accept the five year agreement from Republic Services at a rate of \$9.75 with annual increases based on Consumer Price Index (CPI) for sewer, water and garbage of 2.5%. In favor 5 Opposed 0. Motion passed. Dale Owen will notify the hauling companies of the trustee's decision.

12. Complaints:

- A) Mary Blauket purchasing home on Grandview and is complaining about **536 Grandview** where there is an abandoned motor home and grass needing mowing. Denny said grass had been mowed but motor home was still there. He will contact the village resident.

New Business

1 Building Permits:

- A) Toufic T Sadd 16 Wildwood Drive Solar Panels Permit 2015-2 \$5.00
- B) Mike English 1826 E. 50th Street Privacy Fence Permit 2015-3 \$2.00

2 Complaints – 727 East 50th Street yard needs mowing. Denny reported he had stopped by the home but no one was home. He will send a letter to the landlord.

3 Bank Signature: Denny Desmond presented a signed letter to Community Bank and Trust authorizing Brad J. Long as an authorized name and signature on the operating account, the money market account and the sales tax account. He also asked the bank to change the heading on the bank statements from Desmond, Head and Smith. Village Clerk, Dale Owen attested to and placed the village seal on the letter. Brad Long to take the letter to Community Bank & Trust located on 32nd Street in Joplin.

4 Property Tax Levy – Notice must be given to the public concerning a meeting for approval of the levy. Denny Desmond will place a public notice of the meeting to be held the first part of August. Denny reported that real estate appraisals were up this year

5 Operating Budget Report – Denny reported he had filed the report with the state stating the village budget was not over one million dollars.

Motion made by Brad Long and second by Dale Owen to adjourn the meeting. In favor 5 Opposed 0. Motion passed. Meeting adjourned.at 7:57 P.M. Next meeting will be September 15, 2015.

Minutes prepared by:

Minutes approved by:

Fran Owen, Secretary Date

Denny Desmond, Chairman