

# LEAWOOD VILLAGE BOARD OF TRUSTEES MEETING

## March 17, 2015 – MINUTES

### Trustees Present:

Denny Desmond, Chairman  
Brad Long, Vice Chairman  
Caleb Head, Treasurer  
Dale Owen, Clerk  
Fran Owen, Secretary

### Trustees Absent

### Visitors Present:

Mike Buckingham – Rogers AR 72758  
Mark Hendren – 108 Hidden Valley, Joplin MO

Denny Desmond, Chairman, called the meeting to order at 6:30 P.M. at the Redings Mill Fire Department located at 5205 S Range Line Road, Joplin, MO 64804.

Minutes from the January 26, 2015 meeting were presented. Motion made by Dale Owen and second by Caleb Head to forgo the reading of the minutes as everyone had received copies and accept the minutes as presented. In favor 5 Opposed 0. Motion passed.

Original financial bank statements and bank reconciliation statements for December 20 2014 thru January 20, 2015 and January 21 thru February 20, 2015 for the investment account, January and February 2015 for the checking account and January/February 2015 for the sales tax revenue account were presented by Caleb Head. Statements were reviewed by each trustee, signed and dated. Ending balance for January 2015 in the checking account was \$11,874.94 and the February 2015 ending balance was \$15,218.77. There was one outstanding check (Paul Horton). Current balance in the investment account for January 2015 was \$50,721.89 and February 2015 was \$25,723.26. Ending balance in the sales tax revenue account was \$5,066.15. \$25,000 was transferred from the investment account in January into the checking account to pay off the loan at Community Bank & Trust.

Pending liabilities totaling \$2,111.52 (Paul Horton \$1,200, snow removal, Eagle Eye DigiPrint \$223.01 newsletters, Newton County Collector \$4.01 & \$4.50 tax collections); estimated automatic deductions for Empire District Electric of \$680.00 were presented. Motion made by Brad Long and second by Dale Owen to pay pending liabilities totaling \$2,111.52. In favor 5 Opposed 0. Motion passed. Motion made by Caleb Head and second by Brad Long to approve an additional payment of \$2,955 for public officials liability insurance payable to Kraft Insurance. In favor 5 Opposed 0. Motion passed. Trustees will look at other insurance companies for future insurance coverage quotes.

Denny Desmond presented the Chairman's Report of Financial Information as of February 28, 2015. The report contained the revenue and expenses by month, revenue and expenses actual versus budget and prior year and CB&T bank transactions for two months. . Motion made by Brad Long and second by Dale Owen to accept and approve the Chairman's financial report dated February 28, 2015. In favor 5 Opposed 0. Motion passed. All trustees signed and dated the report.

### **Old Business:**

- 1 **Operating Procedures and Policies** – Denny Desmond working on final copy.
- 2 **Hazardous Mitigation Plan** - Trustees will periodically review the plan for possible updates. Denny Desmond will attend a Hazardous Mitigation meeting to be held March 29, 2015 at 9:00 at the HSTC office.
- 3 **Street Repairs:**
  - A) Steve Brown requested at the November 25, 2014 that repairs near the intersection of 46th & 47th Street near Oak Street might need to be made. Issue closed. Decision not to repair at this time.
  - B) Dale Owen reported that cracks were beginning to appear on Horseshoe Drive and water was coming out of the road in a few places. Need to keep an eye on all of the village streets.
- 4 **Joplin Special Road District:** Need to discuss with the district who would be responsible for making repairs to the street in the village if they need repairing (i.e. construction trucks damage roads should Mercy Commons be built).
- 5 **Village Ordinances:** Trustees to review the building permits and zoning ordinances in 2015.
  - A) Dale Owen to review building permit ordinance.
  - B) Denny Desmond to review the Zoning Ordinance. He will look at the report Dick Largent has submitted some time ago.

## **6 Comprehensive Plan:**

- A) Review of village financial reports was presented by Mark Hendren: (copy of report attached). Mr. Hendren reported "In my opinion, the Trustees are exercising reasonable care and sound business practices in managing the finances of Leawood Village. The financial reports accurately reflect the assets, liabilities, revenues and expenses of Leawood Village." His only suggestion would be to request the bank change the date bank statements are closed (from the middle of the month to the end of the month). Denny Desmond will ask the bank to do this.
  - B) Trustees reviewed the projects defined in the plan.
  - C) All trustees were in agreement that we need to upgrade the Leawood Village signs on Connecticut Street, at the Entrance to Southern Hills, on 50<sup>th</sup> Street and 44<sup>th</sup> & Oak. Suggestion made that this would be a good project for using some of the sales tax money.
  - D) General discussion concerning making speed limits throughout the village the same. Speed limit in Southern Hills is 25 mph while Connecticut Street, 50<sup>th</sup> Street, 44<sup>th</sup> Street and Indiana Street are all 35 mph. No action taken at this time. Suggestion made to invite Newton County Sheriff Ken Copeland to a future trustee meeting to discuss how to enforce the speed limits.
  - E) Suggestion for improving communications to residents might be done through a village picnic.
- 7 Joplin Area Transportation Study Organization:** Nothing new to report at this time.
- 8 Leawood Ledger Mailing List:** Denny still working on updating the list.
- 9 2015 Budget:** Motion made by Dale Owen and second by Brad Long to amend the budget as the CB&T bank loan has been paid off. In favor 5 Opposed 0. Motion passed.
- 10 Snow Removal Agreement:** Paul Horton has not returned the agreement.
- 11 Ordinance SB 593 Vote (Leawood Ordinance 2015-1):** This ordinance was filed with the County Clerk and will be placed on the April ballot. The ordinance is for voters to decide whether to forgo annual municipal elections for six years if the number of candidates filing equal the number of seats up for election.
- 12 Property on Indiana & 50<sup>th</sup> Streets:** Gil Steven representing Keller Williams Real Estate and Tricia and Li Wu owners of three rental homes located on 50<sup>th</sup> Street and Indiana Street, inquired at the January 2015 meeting as to what they need to do to zone this property commercial. Issue closed as there have not been any further requests from the owners.
- 13 Succession of Trustees:** Caleb Head suggested at the January 2015 meeting that trustees begin learning some of the responsibilities of the chairman Denny compiling the information and will present at the May meeting.
- 14 CB&T Loan Note:** Bank loan paid off.

## ***New Business***

- 1 Building Permits:**
- A) No new permits issued
  - B) Trustees agreed that Kurt Higgins is doing a good job keeping an eye on the home being constructed on Brookwood Drive.
  - C) James Bycroft (417-385-3924) contacted Denny Desmond and Brad Long notifying them he was interested in purchasing the Allied building property on Range Line and wanted to know what restrictions, if any, are required for the village. Trustees determined the property is in the City of Joplin and not Leawood Village. Denny will contact Mr. Bycroft.
  - D) Denny Desmond reported he had received an e-mail from Dave Keslin of Brinkman Construction concerning a building permit. Denny said he thought this may be the Allied property and he will contact Mr. Keslin for more information.
- 2 Complaints:** Denny Desmond reported he had received a complaint from Gary Six (Leawood resident living on Indiana Street) concerning noise from the Mercy power plant. Denny said he had talked with hospital officials and they were willing to work with the residents concerning the noise, but that there are certain tests that must be done at certain times of the day or night. Matter of record – issue closed.
- 3 Mercy Commons:** Mike Buckingham from Rogers AR presented a site development plan (copy attached) for a new senior facility to be located at the intersections of 44<sup>th</sup> Street and Indiana Street. Mr. Buckingham was requesting an endorsement from the village trustees for him to pursue funding from Newton County Commission for a bridge to be built over I-44 connecting Indiana Street. He reported that even if he is unable to get funding to build a bridge the project will be built. All trustees agreed to Mr. Buckingham seeking funds and no objection to building the bridge.
- 4 Trash Hauling Agreement:** Denny Desmond reported that the agreement with Allied Waste will expire at the end of August 2015. Dale Owen will contact area trash hauling companies and begin obtaining bids.
- 5 HSTC Solid Waste Services Survey:** Denny Desmond said the village had received a survey requesting information as to who provides the service, cost, etc. He filled in the survey and returned it to HSTC.
- 6 Emerald Drive Street Lights:** General discussion as to whether there is an agreement with Empire District Electric to repair the streets light. It was determined by the trustees that there is no agreement. No action taken.

Motion made by Dale Owen and second by Brad Long to adjourn the meeting. In favor 5 Opposed 0. Motion passed. Meeting adjourned at 8:14 P.M. Next meeting will be May 19, 2015.

Minutes prepared by:

Minutes approved by:

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Fran Owen, Secretary    Date

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Denny Desmond, Chairman