

LEAWOOD VILLAGE BOARD OF TRUSTEES MEETING

November 15, 2016 – MINUTES

Trustees Present:

Denny Desmond, Chairman
Beverly Kiehl – Vice Chairman
Brad Long, Vice Chairman
Dale Owen, Clerk
Fran Owen, Secretary

Visitors:

Steve Brown
Mike White, Redings Mill Fire Department

Denny Desmond, Chairman, called the meeting to order at 6.23 P.M. at the Redings Mill Fire Department located at 5205 S Range Line Road, Joplin, MO 64804.

Minutes from the September 20, 2016 meeting were presented. Motion made by Brad Long and second by Dale Owen to forgo the reading of the minutes as everyone had received copies and accept the minutes as presented. In favor 5 Opposed 0. Motion passed.

Original financial bank statements and bank reconciliation statements for September and October 2016 were presented by Brad Long for the investment account, checking account and the sales tax revenue account with a total balance of \$156,648.64. Statements were reviewed by each trustee, signed and dated. Ending balance for September 2016 in the checking account was \$86,478.78, and October \$88,729.27, There were no outstanding checks. Current balance in the investment account for September 2016 was \$25,734.84, and October \$25,736.26. Ending balance in the sales tax revenue account was \$40,033.42 for October \$42,183.11. Motion made by Dale Owen and second by Beverly Kiehl to accept the financial bank statements as presented. In favor 5 Opposed 0. Motion passed.

Pending liabilities totaling \$3,929.29 (Paul Horton \$1,200 snow removal, Eagle Eye Digiprint \$157.49 newsletters, Hidden Valley Homeowners Association, \$195.00 911 address signs, Denny Desmond \$570.00, Brad Long \$300.00, Dale Owen \$250.00, Fran Owen \$250.00 and Beverly Kiehl, \$300 as compensation per Ordinance 2013-1), actual and estimated automatic deductions for Empire District Electric of \$706.80 were presented by Brad Long. Motion made by Fran Owen and second by Dale Owen to pay pending liabilities totaling \$4,108.87. In favor 5 Opposed 0. Motion passed.

Denny Desmond presented the Chairman's Report of Financial Information as of October 31, 2016. The report contained the revenue and expenses by month, revenue and expenses actual versus budget and prior year and CB&T bank transactions for eight months. Bank balance at October 31, 2016 was \$156,648.64. Revenues and Expenses versus Budget resulted in a surplus of \$31,789 for the first ten months of 2016. Motion made by Brad Long and second by Beverly Kiehl to accept and approve the Chairman's financial reports. In favor 5 Opposed 0. Motion passed. All trustees signed and dated the report.

Old Business:

- 1 **Operating Procedures and Policies** – Denny Desmond working on the Village of Leawood Procedures and Policies document. Trustees reviewed the document and recommended adding procedures for:
 - A) Banking and Financial Instructions. Instructions should state that a resolution to open a new banking account is required. A copy of the minutes from the meeting where the resolution was approved must also accompany the resolution when presented to the banking institution.
 - B) Under the Web Site heading suggestion made that the building permit application be placed on the web site and a short recap of what is required to obtain a building permit.
 - C) Add the Joplin Special Road District to the Contracts and Agreements heading.
 - D) Succession of Trustees: Trustees will continue to update.
- 2 **Hazardous Mitigation Plan** - Trustees will review the plan for possible updates. Denny Desmond reported he will ask the HSTC to help with possible updates.
- 3 **Street Repairs:** Denny Desmond reported that it was too late to seal any road cracks this fall. Trustees to address in the spring and/or in the fall of 2017.
- 4 **Village Ordinances:**
 - A) Dale Owen presented a draft copy of changes to the Building Permit Ordinance. Trustees to review and discuss at the January meeting.
 - B) Denny Desmond reported he will look at the Zoning Ordinance previously presented to the trustees by Dick Largent.
- 5 **Comprehensive Plan:**
 - A) Neighborhood Watch - Representatives from Leawood village still need to contact the Seneca neighborhood watch members about setting up a neighborhood watch program for Leawood.
 - B) Neighborhood Clean-up - Trustees will provide this program in April 2017. Notice will be placed in *Leawood Ledger*.
 - C) Beautification Projects – 1) Steve Brown suggested the village establish a park. Location would have to be decided and village trustees would need to consider the liabilities involved, (2) Denny Desmond suggested the village provide leaf pick-up in the spring, (3) Beverly Kiehl said she received a call from a lady suggesting a village wide rummage sale, (4) Provide tree trimming as well as cutting down dead trees where owners can't afford to pay for removal.
 - D) New resident information packets – Suggestion for items to include in the packet include a copy of the village permit ordinance, listing of schools, hospitals, a questionnaire to be returned, latest copy of Leawood newsletter. Trustees to discuss other items at next meeting.
- 6 **Joplin Area Transportation Study Organization:** Nothing new to report.

7 Complaints:

- A) 523 Grandview – Motor home has been sold. Taxes have not been paid on the property since 2014. Owner currently living in Branson. Issue closed.
- B) Denny will review the letter received from Tom & Barbara Watkins concerning homes in their neighborhood needing cleaned up and see which ones are still in violation. Denny had sent letters to five of the residents. Denny will go thru the area and see how it looks.
- C) The old Empire lot on Connecticut needs mowing. Denny reported that a company in Arkansas (Arapaho LC) owns the lot. Trustees will address this issue with letter requesting someone clean up the lot if the problem continues next spring/summer.
- D) 1925 East 46th Street – Danny Khatib selling used cars at his home. Danny appeared at the fire station prior to the beginning of the trustees meeting. Denny Desmond discussed with Danny the problem of selling cars from his residence. Danny had titles to all the cars he owns and advised that he had moved the wrecked car that was sitting by the street. Danny has agreed not to sell any more cars. Verbal agreement witnessed by Denny Desmond, Brad Long, Dale Owen and Fran Owen. (Copy of letter sent to Danny prior to the meeting is attached).

8 Republic/Allied Trash Services – Denny reported Allied didn't have any plans at this time to provide recycling for Leawood Village residents. Denny suggested placing a note in the January issue of the *Leawood Ledger* the holiday schedule for trash services for 2017. Suggestion made by Fran Owen that the Joplin Workshop be contacted to find out more on their recycling program.

9 Connecticut and 44th Street: Denny Desmond reported engineering work has begun on these streets. The improvement project has been moved up on the schedule as residents have been willing to provide the property the City of Joplin needs for the construction project.

10 Street Signs Sunset and 46th Street – Proposal presented by Dale Owen from Lancaster Signs for \$416.44 to replace these two signs. Motion made by Beverly Kiehl and second by Fran Owen to approve the bid. In favor 5 Opposed 0 Motion passed.

11 Special Use Permit – 2991 Southern Hills. The Board of Trustees all agreed to issue a one year permit for raising chickens to Kurt Beyersdorfer. Denny will follow up in the spring.

New Business:

- 1. **Building Permits** – Permit 2016-9 Dave Wunderlan 5006 Brookwood Drive \$5 (cash) Solar Panels
- 2. **911 Address Signs** – Mike White with the Redings Mill Fire District reported that funding is no longer available for providing signs to village residents. Village trustees had agreed to reimburse the fire department for any resident who purchases a sign for \$15.00 per sign. The fire department was reimbursed for 13 signs placed in Hidden Valley. Redings Mill Fire Department will present village trustees an invoice every two months for reimbursement.
- 3. **Tornado Siren Available** – Dale Owen presented an e-mail he had received concerning giving away a used tornado siren. General discussion concerning requesting the sign, the cost of installing it, location and future cost of repairs, etc. No action taken. Mike White said he will research further and let trustees know what he finds.
- 4. **Leawood Village 2017 Preliminary Budget:** Denny Desmond presented the budget for 2017 based on 2016 forecast except for \$12,000 beautification projects, \$12,000 road repairs and \$4,200 tree and debris removal. The budget will result in a surplus of \$48,547. Projected cash at year's end will be \$217,944. Motion made by Fran Owen and second by Beverly Kiehl to approve the Leawood Village 2017 Preliminary Budget. In favor 5 Opposed 0 Motion passed. Copy of approved budget given to village clerk, Dale Owen to certify and file.

Motion made by Dale Owen and second by Brad Long to adjourn the meeting. In favor 5 Opposed 0. Motion passed. Meeting adjourned.8:03 P.M. Next meeting will be on January 17, 2017.

Minutes prepared by:

Minutes approved by:

Fran Owen, Secretary Date

Denny Desmond, Chairman