

# LEAWOOD VILLAGE BOARD OF TRUSTEES MEETING

## September 20, 2016 – MINUTES

### Trustees Present:

Denny Desmond, Chairman  
Beverly Kiehl – Vice Chairman  
Brad Long, Vice Chairman  
Dale Owen, Clerk  
Fran Owen, Secretary

### Visitors:

None

Denny Desmond, Chairman, called the meeting to order at 6.31 P.M. at the Redings Mill Fire Department located at 5205 S Range Line Road, Joplin, MO 64804.

Minutes from the May 17, 2016 meeting were presented. Motion made by Brad Long and second by Beverly Kiehl to forgo the reading of the minutes as everyone had received copies and accept the minutes as presented. In favor 5 Opposed 0. Motion passed.

Minutes from the Leawood Village Board of Trustees Special Public Meeting of August 16, 2016 were presented. Motion made by Dale Owen and second by Beverly Kiehl to accept the minutes as presented. In favor 5 Opposed 0. Motion passed.

Original financial bank statements and bank reconciliation statements for May, June, July and August 2016 were presented by Brad Long for the investment account, checking account and the sales tax revenue account with a total balance of \$144,939.51. Statements were reviewed by each trustee, signed and dated. Ending balance for May 2016 in the checking account was \$72,023.98, June \$74,122.11, July \$77,805.45 and August ending balance was \$81,041.85. There were no outstanding checks. Current balance in the investment account for May 2016 was \$25,733.11, June \$25,733.55, July \$25,733.97 and August \$25,734.39. Ending balance in the sales tax revenue account was \$31,639.59 for May 2016, \$34,710.28 June, \$36,999.50 July and \$38,163.27 August. Checks to Steven Lacy, First Baptist Church in the amount of \$600.00, WCA Waste Corporation in the amount of \$1,300 and Scott Brown for road repairs in the amount of \$2,000.00 had been approved but not paid. Motion made by Beverly Kiehl and second by Dale Owen to accept the financial bank statements as presented. In favor 5 Opposed 0. Motion passed.

Pending liabilities totaling \$2,773.11 (Paul Horton \$2,400 snow removal, Eagle Eye Digiprint \$151.71 newsletters, Newton County Collector \$15.40 tax collection fees for May, June, July and August, Chris Chappell \$125.00 (estimated) web site updating, U S Postal Service \$60.00 post office box rental fee, actual and estimated automatic deductions for Empire District Electric of \$1,335.76 were presented by Brad Long. Motion made by Fran Owen and second by Dale Owen to pay pending liabilities totaling \$4,108.87. In favor 5 Opposed 0. Motion passed.

Denny Desmond presented the Chairman's Report of Financial Information as of August 31, 2016. The report contained the revenue and expenses by month, revenue and expenses actual versus budget and prior year and CB&T bank transactions for eight months. Bank balance at August 31, 2016 was \$144,939.51. Revenues and Expenses versus Budget resulted in a surplus of \$25,230.00 for the first eight months of 2016. A cash transfer will be made from the Sales Tax checking account to the general fund to pay for the trash dumpsters. Motion made by Beverly Kiehl and second by Brad Long to accept and approve the Chairman's financial reports. In favor 5 Opposed 0. Motion passed. All trustees signed and dated the report.

### Old Business:

- 1 **Operating Procedures and Policies** – Denny Desmond working on the Village of Leawood Procedures and Policies document. Trustees reviewed the document and recommended adding procedures for:
  - A) Banking and Financial Instructions. Instructions should state that a resolution to open a new banking account is required. A copy of the minutes from the meeting where the resolution was approved must also accompany the resolution when presented to the banking institution.
  - B) Under the Web Site heading suggestion made that the building permit be placed on the web site and a short recap of what is required to obtain a building permit.
  - C) Add the Joplin Special Road District to the Contracts and Agreements heading.
  - D) Succession of Trustees: Trustees will continue to update..
- 2 **Hazardous Mitigation Plan** - Trustees will review the plan for possible updates.
- 3 **Street Repairs:**
  - A) Denny Desmond to contact Kurt Higgins and ask him to look at the village streets to see if any need cracks need sealed this fall.
  - B) 2016 East 46<sup>th</sup> Street – Hole through asphalt to dirt and rocks. Repairs made. Issue closed.
  - C) Dale Owen reported that the school district had reduced the lighting on their property and in particular near the roundabout. Lights have been repaired. Issue closed.
- 4 **Joplin Special Road District:** Denny Desmond to discuss with the JSRD what areas they are to mow in the village.
- 5 **Village Ordinances:**
  - A) Dale Owen working on changes to the Building Permit Ordinance.
  - B) Denny Desmond to review the Zoning Ordinance.
- 6 **Comprehensive Plan:**
  - A) Neighborhood Watch - Representatives from Leawood village still need to contact the Seneca neighborhood watch members about setting up a neighborhood watch program for Leawood.

B) Neighborhood Clean-up – Good resident response to this program. Trustees will provide this program in April 2017. Notice will be placed in the January issue of the *Leawood Ledger*.

C) New resident information packets – trustees will look for something to input and discuss at the next meeting.

**7 Joplin Area Transportation Study Organization:** Nothing new to report.

**8 Complaints:**

A) 523 Grandview - abandoned motor home. Denny Desmond will contact the resident. Nothing has changed.

B) Denny will review the letter received from Tom & Barbara Watkins concerning homes in their neighborhood needing cleaned up and see which ones are still in violation. Denny had sent letters to five of the residents. Denny will go thru the area and see how it looks.

C) The old Empire lot near the overpass on Connecticut needs mowing. Denny will contact someone at Empire to see who he needs to contact for mowing the lot.

D) 1925 East 46th Street – Danny Khatri selling used cards at his home. Denny Desmond stopped by the residence and talked with Danny. Danny said he would sell what he had and be done. However he is still selling cards. Denny to contact the village attorney and request he send a letter to Mr. Khatib.

**9 Republic/Allied Trash Services** – Denny will contact Allied to see what needs to be done to get recycling started for Leawood residents and how much it would cost.

**10 Annual Financial Report** – Report for December 21, 2015 was electronically filed with the state auditor on June 30, 2016. Acknowledgement receipt given to Village Clerk. Issued closed.

**11 Connecticut and 44<sup>th</sup> Street** – Letter from the City of Joplin was sent to residents in the area whose property is involved in the construction project.

**12 Street Signs:**

A) Sunset – Brad Long set a pole and street sign, however, someone stole the street sign. Also missing pole and street sign on 45<sup>th</sup> of 46<sup>th</sup> Street. May be a sign missing in Southern Hills. Denny will ask Kurt Higgins to check to see if any signs are missing in Southern Hills. Dale Owen to contact Lancaster Signs for cost of replacing missing signs.

**13 Special Use Permit** – 2991 Southern Hills. The Board of Trustees all agreed to issue a one year permit for raising chickens to Kurt Beyersdorfer. Denny will follow up in the spring.

**New Business:**

1. **Building Permits** – list attached

2. **Subdivision Information Update** – Contact information on the Village of Leawood was electronically filed on September 13 with the Missouri Ethics Commission's web site. Acknowledgement receipt given to Village Clerk. Matter of record only.

Motion made by Dale Owen and second Beverly Kiehl by to adjourn the meeting. In favor 5 Opposed 0. Motion passed. Meeting adjourned. 7:22 P.M. Next meeting November 15, 2016.

Minutes prepared by:

Minutes approved by:

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Fran Owen, Secretary Date

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Denny Desmond, Chairman