

LEAWOOD VILLAGE BOARD OF TRUSTEES MEETING

January 26, 2016 – MINUTES

Trustees Present:

Denny Desmond, Chairman
Beverly Kiehl – Vice Chairman
Brad Long, Vice Chairman
Dale Owen, Clerk
Fran Owen, Secretary

Visitors:

None

Denny Desmond, Chairman, called the meeting to order at 6.35 P.M. at the Redings Mill Fire Department located at 5205 S Range Line Road, Joplin, MO 64804.

Minutes from the November 18, 2015 special meeting were presented. Motion made by Beverly Kiehl and second by Brad Long to forgo the reading of the minutes as everyone had received copies and accept the minutes as presented. In favor 5 Opposed 0. Motion passed.

Original financial bank statements and bank reconciliation statements for November and December 2015 were presented by Brad Long for the investment account, checking account and the sales tax revenue account. Statements were reviewed by each trustee, signed and dated. Ending balance for November 2015 in the checking account was \$40,001.29 and the December 2015 ending balance was \$45,743.03. (There was one outstanding check issued to Caleb Head at the end of December. (Caleb had been issued two checks, one of which was voided). Current balance in the investment account for November 2015 was \$25,729.60 and December 2015 was \$25,730.19. Ending balance in the sales tax revenue account was \$22,326.62 for November and \$23,597.57 for December 2015. Motion made by Fran Owen and second by Beverly Kiehl to accept the financial bank statements as presented. In favor 5 Opposed 0. Motion passed.

Pending liabilities totaling \$2,005.44 (Paul Horton \$1,200 snow removal, Eagle Eye Digiprint \$167.83 newsletters, Newton County Collector \$637.61 tax collection fees for October, November, December); estimated automatic deductions for Empire District Electric of \$693.18 were presented by Brad Long. Motion made by Dale Owen and second by Beverly Kiehl to pay pending liabilities totaling \$2,698.62. In favor 5 Opposed 0. Motion passed.

Denny Desmond presented the Chairman's Report of Financial Information as of December 31, 2015. The report contained the revenue and expenses by month, revenue and expenses actual versus budget and prior year and CB&T bank transactions for twelve months. Bank balance at December 31, 2015 was \$94,970.79. Revenues and Expenses versus Budget resulted in a surplus of \$28,499.90 for the year 2015. Motion made by Dale Owen and second by Brad Long to accept and approve the Chairman's financial reports. In favor 5 Opposed 0. Motion passed. All trustees signed and dated the report.

Denny Desmond presented and read the Year End Financial Review and Verification Report for 2015. The report was reviewed by all trustees and signed by all trustees except Beverly Kiehl as she did not come onto the board until July 2015. Motion made by Brad Long and second by Bev Kiehl to approve the annual review. In favor 5 Opposed 0. Motion passed.

Old Business:

- 1 **Operating Procedures and Policies** – Denny Desmond working on final copy.
- 2 **Hazardous Mitigation Plan** - Trustees will review the plan for possible updates.
- 3 **Street Repairs:** Nothing new to report.
- 4 **Joplin Special Road District:** Denny Desmond reported that he had discussed services provided by the road district and was told the only services were mowing and snow plowing 44th Street, Connecticut Street, Indiana Street and 50th Street. They also would make repairs to these streets with Leawood Village paying for materials. Denny Desmond to discuss further with the JSRD the amount of tax money paid by village residents and services provided.
- 5 **Village Ordinances:**
 - A) Dale Owen reported he was still working on changes to the Building Permit Ordinance.
 - B) Denny Desmond to review the Zoning Ordinance.

6 Comprehensive Plan:

- A) Neighborhood Watch - Representatives from Leawood village still need to contact the Seneca neighborhood watch members and make arrangements to visit with them to find out how their program works and how to go about setting up a neighborhood watch program for Leawood.
- B) *Leawood Ledger* will contain information on address signs that the Redings Mill Fire Department sells to residents in their district that make it easier for emergency services to locate homes.
- C) General discussion concerning the clean-up program. Brad Long will contact the dumpster companies to obtain pricing. Suggestion one dumpster be placed in Southern Hills area (Denny will contact Kurt Higgins concerning the date and place for the Southern Hills location) and one somewhere off of Connecticut Street. A list of what can go into the dumpsters will need to be compiled as well as determining how long they will be available and when. A future issue of the *Leawood Ledger* will contain information on the spring village clean-up program.

7 Joplin Area Transportation Study Organization: Brad Long advised there was nothing new to report.

8 Succession of Trustees: Denny compiling the information and will present at a future meeting.

9 Complaints:

- A) 523 Grandview - abandoned motor home. Denny Desmond will contact the resident.
- B) 727 East 50th Street - yard needs mowing.
- C) Denny Desmond to contact Tom & Barbara Watkins concerning various residents in the Leawood Village area needing cleaned-up.

10 Public Officials Insurance – Denny Desmond contacted Volk’s insurance, Insurance Center and Beimdiek Insurance to obtain quotes for renewal of the policy. Volk’s felt the trustees were over insured as there weren’t any employees in the village and we could get basic coverage. Denny said Volk’s should have a quote later in the week. Current policy will expire in February and Kraft Insurance reported they would not know the cost until the middle of February.

11 2016 Village Budget – Final copy of the 2016 budget was presented by Denny Desmond. Expenses budgeted at \$50,158 with revenue projected at \$93,243 resulting in a possible surplus of \$43,085. Motion made by Bev Kiehl and second by Dale Owen to accept the 2016 Budget as presented. In favor 5 Opposed 0. Motion passed.

12 Connecticut and 44th Street - Nothing new to report on the improvements as of this date.

New Business

1 Building Permits: Ray Harding Brookwood Drive Shed Permit # \$2.00

2 Complaints: None

3 Paul Boyd – General discussion concerning release of Paul Boyd from prison and the cost of pursuing legal action against him. It is known he was living in Arkansas. Dale Owen to check and see if he can locate where Boyd is actually living.

4 First Baptist Church – Denny reported he had received a bill for \$600 from the church for architect and engineering drawing changes. General consensus was the church is responsible for these charges.

5 Republic/Allied Trash Services –Residents received an additional charge of \$3.75 on the last trash service bill. Denny reported that Republic/Allied will correct and delete this charge on the residents next bills. Matter of record only.

6 Annual Financial Report – Report to be filed with the state auditors by June 2016

Motion made by Beverly Kiehl and second by Dale Owen to adjourn the meeting. In favor 5 Opposed 0. Motion passed. Meeting adjourned.7:45 P.M. Next meeting will be March 15, 2016.

Minutes prepared by:

Minutes approved by:

Fran Owen, Secretary Date

Denny Desmond, Chairman