

LEAWOOD VILLAGE BOARD OF TRUSTEES MEETING

March 15, 2016 – MINUTES

Trustees Present:

Denny Desmond, Chairman
Beverly Kiehl – Vice Chairman
Brad Long, Vice Chairman
Dale Owen, Clerk
Fran Owen, Secretary

Visitors:

Penny Rogers 122 Valleyview Drive, Joplin MO

Denny Desmond, Chairman, called the meeting to order at 6.24 P.M. at the Redings Mill Fire Department located at 5205 S Range Line Road, Joplin, MO 64804.

Minutes from the January 26,2016 meeting were presented. Motion made by Beverly Kiehl and second by Brad Long to forgo the reading of the minutes as everyone had received copies and accept the minutes as presented. In favor 5 Opposed 0. Motion passed.

Original financial bank statements and bank reconciliation statements for January and February 2016 were presented by Brad Long for the investment account, checking account and the sales tax revenue account. Statements were reviewed by each trustee, signed and dated. Ending balance for January 2016 in the checking account was \$62,802.97 and the February 2016 ending balance was \$64,215.28. There were no outstanding checks. Current balance in the investment account for January 2016 was \$25,730.89 and February 2016 was \$25,731.52. Ending balance in the sales tax revenue account was \$25,026.86 for January 2016 and \$27,185.00 for February 2016. Motion made by Fran Owen and second by Dale Owen to accept the financial bank statements as presented. In favor 5 Opposed 0. Motion passed.

Pending liabilities totaling \$2,181.61 (Paul Horton \$1,200 snow removal, Eagle Eye Digiprint \$162.27 newsletters, Newton County Collector \$7.84 tax collection fees for January, Joplin Special Road District \$808.50 for road crack sealing); estimated automatic deductions for Empire District Electric of \$673.42 were presented by Brad Long. Motion made by Beverly Kiehl and second by Dale Owen to pay pending liabilities totaling \$2,855.03. In favor 5 Opposed 0. Motion passed.

Denny Desmond presented the Chairman's Report of Financial Information as of February 29, 2016. The report contained the revenue and expenses by month, revenue and expenses actual versus budget and prior year and CB&T bank transactions for two months. Bank balance at February 29, 2016 was \$117,131.80. Revenues and Expenses versus Budget resulted in a surplus of \$1,232.00 for the first two months of 2016. Motion made by Brad Long and second by Fran Owen to accept and approve the Chairman's financial reports. In favor 5 Opposed 0. Motion passed. All trustees signed and dated the report.

Old Business:

- 1 **Operating Procedures and Policies** – Denny Desmond working on a working copy of the Village of Leawood Procedures and Policies. Trustees reviewed the document and recommended adding procedures for:
 - A) Banking and Financial Instructions. Instructions should state that a resolution to open a new banking account is required. A copy of the minutes from the meeting where the resolution was approved must also accompany the resolution when presented to the banking institution.
 - B). Under the Web Site heading suggestion made that the building permit be placed on the web site and a short recap of what is required to obtain a building permit.
 - C) Add the Joplin Special Road District to the Contracts and Agreements heading.
- 2 **Hazardous Mitigation Plan** - Denny Desmond reported HSTCC is sending information for review. Trustees will review the plan for possible updates.
- 3 **Street Repairs:** Joplin Special Road District sealed cracks on 50th Street and Connecticut Street from 44th and Connecticut south. Everyone agreed they did a good job. Material cost was \$808.50.
- 4 **Joplin Special Road District:** Denny Desmond to discuss further with the JSRD the amount of tax money paid by village residents and services provided.
- 5 **Village Ordinances:**
 - A) Dale Owen reported he was still working on changes to the Building Permit Ordinance.
 - B) Denny Desmond to review the Zoning Ordinance.
- 6 **Comprehensive Plan:**
 - A) Neighborhood Watch - Representatives from Leawood village still need to contact the Seneca neighborhood watch members and make arrangements to visit with them to find out how their program works and how to go about setting up a neighborhood watch program for Leawood.
 - B) *Leawood Ledger* will contain information on address signs that the Redings Mill Fire Department sells to residents in their district that make it easier for emergency services to locate homes.
 - C) General discussion concerning the clean-up program. Brad Long contacted WCA Missouri, Jordan Disposal and Republic Services (copy of proposals attached) to obtain pricing for dumpsters. Trustees decided to place one dumpster Southern Hills by the barricade and one at the corner of 50th and Connecticut Street on the east side on Brad Long's property.. Beverly Kiehl will draft a letter to be placed in the *Leawood Ledger* listing items that cannot go in the dumpsters (appliances, tires, wheels, TV sets, computers, furniture and mattresses). Dry paint will be accepted as long as it is in a solid state. Tentative date for dropping the containers will be May 13 and will be removed May 23. The May issue of the *Leawood Ledger* will be mailed first class postage. Motion made by Fran

Owen and second by Beverly Kiehl to accept the proposal from WCA Missouri dated March 1, 2016 for \$350 per container and a contingency note that should additional containers be needed WCA will replace one and village trustees will pay additional cost. In favor 5 Opposed 0. Motion passed.

- 7 **Joplin Area Transportation Study Organization:** Nothing new to report.
- 8 **Succession of Trustees:** Denny presented a working copy of the Chairman's job routine. Trustees reviewed the copy and will continue to update and incorporate into village operating procedures.
- 9 **Complaints:**
 - A) 523 Grandview - abandoned motor home. Denny Desmond will contact the resident.
 - B) 727 East 50th Street - yard needs mowing and trash picked up.
 - C) Denny Desmond to contact Tom & Barbara Watkins concerning six homes on her street needing to be cleaned up. He has drafter letters to five of the residents highlighting ordinance (mainly nuisance) each is in violation of and will also add information about the village spring clean-up coming up in May.
- 10 **Public Officials Insurance** – Denny Desmond reported that the quote from Volk's Arvanti Insurance was \$874.00 and the quote from Kraft Insurance was \$2,955. Request made by Denny Desmond for the Chairman of the Leawood Board of Trustees to write a letter and mail to Randy Kraft noting the board's disapproval in the amount of the public officials insurance. Motion made by Dale Owen and second by Beverly Kiehl to approve the request. In favor 5 Opposed 0. Motion passed. Original copy of the policy was given to the Village Clerk, Dale Owen.
- 11 **Paul Boyd** – Dale Owen said he had the name and number for his parole officer. Dale will call officer and see if he can find something out about the where Paul is living.
- 12 **First Baptist Church** – Denny reported he had received a bill for \$600 from the church for architect and engineering drawing changes. General consensus was the church is responsible for these charges. Issue closed. Denny Desmond reported that the village was not going to pay the bill and returned it to the architect.
- 13 **Republic/Allied Trash Services** – Recycling for Leawood residents will be offered after service has begun in Joplin.
- 14 **Annual Financial Report** – Report to be filed with the state auditors by June 2016. Denny reported he will file the report by the next board meeting.
- 15 **Connecticut and 44th Street** - Nothing new to report on the improvements as of this date.

New Business:

1. **Building Permits**

A. Brad Long	1100 E 50 th Street	Pool & Pool House	Amount	Permit #
B. Cheryl Jefferies	512 Grandview	Above ground pool, deck & gazebo		Permit pending
C. Bill & Suzanne Nelson	67 Horseshoe Drive	Addition and driveway		Permit pending

Issue with driveway being too close to the neighboring property line. Suggestion contractor contact property owner on east side and get his approval

2. **Complaints:** None

3. **Street Signs:**

- A) Received reports of the flashing light on the southwest side of 50th Street for South Middle School was not working. Dale Owen reported he had contacted both the school and special road district but had not received any reply.
- B) Round about sign also on the southwest west side of 50th Street is down. Dale reported he will put it back up.
- C) Dale to check on the stop sign located at Sunset being down.

4. **Penny Rogers** attended the meeting to introduce herself and find out about the covenants and ordinances in the village and how they are enforced in particular single family dwellings. She also asked to be removed from the mailing of the Leawood Ledger and receive an e-mail copy instead. Fran Owen will send her a copy each time once the final letter has been approved.

Motion made by Beverly Kiehl and second by Brad Long to adjourn the meeting. In favor 5 Opposed 0. Motion passed. Meeting adjourned. 7:53 P.M. Next meeting will be May 17, 2016.

Minutes prepared by:

Minutes approved by:

Fran Owen, Secretary Date

Denny Desmond, Chairman