

LEAWOOD VILLAGE BOARD OF TRUSTEES MEETING

May 17, 2016 – MINUTES

Trustees Present:

Denny Desmond, Chairman
Beverly Kiehl – Vice Chairman
Brad Long, Vice Chairman
Dale Owen, Clerk
Fran Owen, Secretary

Visitors:

Craig Davis - Diamond MO
Rick McCord 4300 Connecticut, Joplin MO
Jill Cornett 4815 Connecticut, Joplin MO
Rick Schuttlee 4815 Connecticut, Joplin MO
Ronald Thomas 511 Grandview, Joplin MO

Denny Desmond, Chairman, called the meeting to order at 6.25 P.M. at the Redings Mill Fire Department located at 5205 S Range Line Road, Joplin, MO 64804.

Certification of the April 5, 2016 election was presented by Denny Desmond. Motion made by Brad Long and second by Dale Owen that all officers remain unchanged from the previous year. In favor 5 Opposed 0. Motion passed.

Minutes from the March 15, 2016 meeting were presented. Motion made by Beverly Kiehl and second by Dale Owen to forgo the reading of the minutes as everyone had received copies and accept the minutes as presented. In favor 5 Opposed 0. Motion passed.

Original financial bank statements and bank reconciliation statements for March and April 2016 were presented by Brad Long for the investment account, checking account and the sales tax revenue account. Statements were reviewed by each trustee, signed and dated. Ending balance for March 2016 in the checking account was \$66,065.49 and the April 2016 ending balance was \$70,046.29. There were no outstanding checks. Current balance in the investment account for March 2016 was \$25,732.11 and April 2016 was \$25,732.69. Ending balance in the sales tax revenue account was \$29,438.07 for March 2016 and \$30,459.30 for April 2016. Motion made by Fran Owen and second by Beverly Kiehl to accept the financial bank statements as presented. In favor 5 Opposed 0. Motion passed.

Pending liabilities totaling \$4,328.99 (Paul Horton \$1,200 snow removal, Eagle Eye Digiprint \$207.55 newsletters, Newton County Collector \$7.35 tax collection fees for March, Chris Chappell \$41.94 web hosting fee for six months, WCA \$1,400 for neighborhood clean-up dumpsters, Steven Lacy, Architect LLC \$600.00 services for First Baptist Church to be repaid; HSTCC \$204.90 membership dues, estimated automatic deductions for Empire District Electric of \$667.25 were presented by Brad Long. Motion made by Dale Owen and second by Beverly Kiehl Owen to pay pending liabilities totaling \$4,328.99. In favor 5 Opposed 0. Motion passed. (Note: Pending liabilities report was amended to include charges for HSTCC and WCA Waste)

Denny Desmond presented the Chairman's Report of Financial Information as of April 30, 2016. The report contained the revenue and expenses by month, revenue and expenses actual versus budget and prior year and CB&T bank transactions for four months. Bank balance at April 30, 2016 was \$126,238.28. Revenues and Expenses versus Budget resulted in a surplus of \$31,267.49 for the first four months of 2016. Motion made by Beverly Kiehl and second by Brad Long to accept and approve the Chairman's financial reports. In favor 5 Opposed 0. Motion passed. All trustees signed and dated the report.

Old Business:

- 1 **Operating Procedures and Policies** – Denny Desmond working on the Village of Leawood Procedures and Policies document. Trustees reviewed the document and recommended adding procedures for:
 - A) Banking and Financial Instructions. Instructions should state that a resolution to open a new banking account is required. A copy of the minutes from the meeting where the resolution was approved must also accompany the resolution when presented to the banking institution.
 - B) Under the Web Site heading suggestion made that the building permit be placed on the web site and a short recap of what is required to obtain a building permit.
 - C) Add the Joplin Special Road District to the Contracts and Agreements heading.
- 2 **Hazardous Mitigation Plan** - Trustees will review the plan for possible updates.
- 3 **Street Repairs:**
 - A) Joplin Special Road District sealed cracks on 50th Street and Connecticut Street from 44th and Connecticut south. Issue closed.
 - B) E-mail from Kurt Higgins indicated that the trustees need to plan on sealing cracks in the roads this fall.
- 4 **Joplin Special Road District:** Denny Desmond to discuss with the JSRD about mowing the corner of 50th and Indiana.
- 5 **Village Ordinances:**
 - A) Dale Owen reported he was still working on changes to the Building Permit Ordinance.
 - B) Denny Desmond to review the Zoning Ordinance.
- 6 **Comprehensive Plan:**
 - A) Neighborhood Watch - Representatives from Leawood village still need to contact the Seneca neighborhood watch members and make arrangements to visit with them to find out how their program works and how to go about setting up a neighborhood watch program for Leawood. Denny still working on setting up a meeting.
 - B) Neighborhood Clean-up – Brad long reported that both dumpsters had been filled and replaced once. Good resident response to this program. Trustees will provide this program again next spring.
 - C) Suggestion made by Fran Owen to develop some type of welcome packets for new residents.
- 7 **Joplin Area Transportation Study Organization:** Nothing new to report.
- 8 **Succession of Trustees:** Trustees will continue to update and incorporate into village operating procedures.
- 9 **Complaints:**

- A) 523 Grandview - abandoned motor home. Denny Desmond will contact the resident.
 - B) 727 East 50th Street - yard needs mowing and trash picked up. Issue closed.
 - C) Denny will review the letter received from Tom & Barbara Watkins concerning homes in their neighborhood needing cleaned up and see which ones are still in violation. Denny had sent letters to five of the residents
- 10 Public Officials Insurance** – Denny Desmond advised he had written a letter to Randy Kraft at Kraft Insurance expressing his dissatisfaction with the cost they charged the village for the insurance coverage.
- 11 First Baptist Church** – Denny reported he had received a bill for \$600 (attached) from Steven W Lacey – Architect L.L.C. for services provided to the church. Trustees to pay Mr. Lacey (approved in pending liabilities) and church personnel to reimburse the village. Issue closed.
- 12 Republic/Allied Trash Services** – Recycling for Leawood residents will be offered after service has begun in Joplin.
- 13 Annual Financial Report** – Report to be filed with the state auditors by June 2016. Denny reported he had not filed the report.
- 14 Connecticut and 44th Street** - Nothing new to report on the improvements as of this date.
- 15 Street Signs:**
- A) Flashing light on southwest side of 50th Street for South Middle School not working. Issue closed.
 - B) Round about sign on west side of 50th Street down. Issue closed.
 - C) Stop sign on Sunset down. Issue closed.

New Business:

1. **Building Permits** – none to report
2. **Leawood Ledger** – Newton County Commissioners will be e-mailed a copy of the *Leawood Ledger* at commission@swbell.net.
3. **Street Repairs & Issues:**
 - A). 2016 East 46th Street – Hole through asphalt to dirt and rocks. Beverly Kiehl reported that Scott Brown was going to do some work for her and if the trustees approved she would ask him to look at the hole and make an estimate for repairs. Trustees all agreed.
 - B) Dale Owen reported that the school district had reduced the lighting on their property and in particular near the roundabout. Suggestion by Dale to contact Tom Hamilton (property owner on the north side of the roundabout) to see if he had any issues with having Empire District Electric place a light on the utility pole at the east side of Horseshoe Drive and 50th Street. Dale will contact Mike Rouse with Empire District.
4. **Resolution for the Jasper-Newton Bi-County Hazard Mitigation Plan** – presented by Jill Cornett from HSTCC. Motion made by Dale Owen and second by Beverly Kiehl to execute at tonight’s meeting the resolution of intent to participate in the natural hazard mitigation and to work toward becoming a safe community. In favor 5 Opposed 0. Motion passed. HSCC Resolution #2016-1 was signed and executed by Chairman Denny Desmond and Village Clerk Dale Owen.
5. **Special Use Permit** – Trustees reviewed a request from Kurt Beyersdorfer for a special use permit to have 12 chickens on his residence at 2991 Southern Hills. The Board of Adjustments issues the special use permits but because there are not enough members on the board to approve such permits, the Board of Trustees all agreed to issue a one year permit to Mr. Beyersdorfer.
6. **Complaints/Issues:**
 - A) Water runoff at corner of 50th & Indiana - Dale Owen wondered if there was anything that could be done as when it rains water from Mercy collects in the basin and neighbor’s yard creating a swamp. Matter of record.
 - B) Phyllis Sapp was concerned about run-off and rocks on Brookwood Drive near the doctor’s new home. Brad reported he couldn’t find any rocks after two rains. Kurt Higgins had said there wasn’t anything he could do. Matter of record.
 - C) Lot at 45th and Connecticut needs mowing as well as the old Empire lot near the overpass on Connecticut. Denny to follow up.
 - D) 1925 East 46th Street – Danny H selling used cards at his home. Attached is copy of correspondence from Beverly Kiehl to the Trustees. Denny Desmond will stop by the residence and talk with Danny.
7. **Visitors:**
 - A) Craig Davis – came to introduce himself and advise he was running for Newton County Sheriff in the August election. He was a 25 year veteran of the Jasper County Sheriff’s Department and reported that one change he planned to make if elected would be to implement a community policing program for Newton County as was currently being done in Jasper County. Information only.
 - B) Jill Cornett – HSTCC – explained what HSTCC can do for the area communities, i.e. transportation studies, promote economic development, grant research and writing, hazardous mitigation planning, etc. Their next meeting will be with the Transportation Advisory Committee.
 - C) Rick McCord – gave an update to trustees on some events that had happened in the village. He said four loud booms (like explosions) had been heard in his neighborhood and wondered if any of the trustees had heard them or received complaints from residents. Trustees had not. He also wanted to make residents aware that someone had tried to break into a residence on 45th Street while the resident was home. They reported seeing a white truck with the word Quail on the truck. Rick said he would be willing to volunteer to help with the Neighborhood Watch program.

Motion made by Brad Long and second Beverly Kiehl by to adjourn the meeting. In favor 5 Opposed 0. Motion passed. Meeting adjourned.7:45 P.M. Next meeting will be September 20, 2016. (Denny Desmond will not be available in July).

Minutes prepared by:

Minutes approved by:

Fran Owen, Secretary Date

Denny Desmond, Chairman