

LEAWOOD VILLAGE BOARD OF TRUSTEES MEETING

January 17, 2017 – MINUTES

Trustees Present:

Denny Desmond, Chairman
Beverly Kiehl – Vice Chairman
Brad Long, Vice Chairman
Dale Owen, Clerk
Fran Owen, Secretary

Visitors:

Lee Radcliff 124 Valley View Drive
Carolyn Orbin

Denny Desmond, Chairman, called the meeting to order at the Redings Mill Fire Department located at 5205 S Range Line Road, Joplin, MO 64804.

Minutes from the November 15, 2016 were presented. Motion made by Brad Long and second by Beverly Kiehl to forgo the reading of the minutes as everyone had received copies and accept the minutes as presented. In favor 5 Opposed 0. Motion passed.

Denny Desmond presented the Chairman's Report of Financial Information as of December 31, 2016. The report contained the revenue and expenses by month, revenue and expenses actual versus budget and prior year and CB&T bank transactions for 12 months. Bank balance in the Operating account was \$97,019.68. Money Market account balance was \$25,737.12 and Sales Tax account balance was \$45,806.51 resulting in a total of \$168,563.31 and a surplus of \$73,592.52. Note: \$1300 was transferred from the sales tax account to the operating account to pay for dumpsters rented for the spring clean-up. Motion made by Brad Long and second by Beverly Kiehl to accept and approve the Chairman's financial reports. In favor 5 Opposed 0. Motion passed. All trustees signed and dated the report.

Denny Desmond presented the Review and Verification of Financial Transactions by the Board of Trustees for Year Ending December 31, 2016. (Copy attached hereto). All trustees signed the report.

Old Business:

- 1 **Operating Procedures and Policies** – Denny Desmond working on the Village of Leawood Procedures and Policies document. Trustees reviewed the document and recommended adding procedures for:
 - A) Banking and Financial Instructions. Instructions should state that a resolution to open a new banking account is required. A copy of the minutes from the meeting where the resolution was approved must also accompany the resolution when presented to the banking institution.
 - B). Under the Web Site heading suggestion made that the building permit application be placed on the web site and a short recap of what is required to obtain a building permit.
 - C) Add the Joplin Special Road District to the Contracts and Agreements heading.
 - D) Succession of Trustees: Trustees will continue to update.
- 2 **Hazardous Mitigation Plan** - Trustees will review the plan for possible updates. .
- 3 **Street Repairs:** Denny Desmond reported that it was too late to seal any road cracks this fall. Trustees to address in the spring and/or in the fall of 2017. Denny will ask Kurt to begin checking the streets in April for those needing any repairs and look for any trees that need trimming.
- 4 **Village Ordinances:**
 - A) Trustees reviewed the building permit ordinance presented by Dale Owen. Suggestion made by Fran Owen that back-up documents were needed for permits requested for any type of exterior improvements such as a deck, etc. Dale suggested a change also to be made in the cost of the commercial permits. He will retype the ordinance and present it at the next meeting.
 - B) Denny Desmond still updating the Zoning Ordinance.
- 5 **Comprehensive Plan:**
 - A) Neighborhood Watch – Trustees are still working on establishing this program. A volunteer from the village is needed to head up the program.
 - B) Neighborhood Clean-up:
 - i) Notice to be placed in the March issue of the *Leawood Ledger* notifying residents of the dates for the annual clean-up. Dumpsters will be placed in the same areas as last year.
 - ii) Fran Owen suggested providing trash bags for residents to use to clean-up the street and roadway right a ways during the clean-up campaign this year.
 - C) Beautification Projects:
 - i) Trustees will try to find a company to do leaf pick-up in the fall. Denny Desmond suggested contacting a company named BBC. Brad Long will contact them and report his findings at the next meeting.
 - ii) Suggestion that the neighborhood yard sale be tied in with the one conducted in the Silver Creek area of Joplin in June. A map would need to be provided showing the areas where the sales are being held as well as notice be placed in the Joplin Globe and the *Leawood Ledger*. Lee Radcliff advised she would place the information in the Ozark Magazine and also provide flyers.
 - iii) Provide tree trimming as well as cutting down dead trees where owners can't afford to pay for removal.

D) New resident information packets – Suggestion for items to include in the packet include a copy of the village permit ordinance, listing of schools, hospitals, a questionnaire to be returned, latest copy of Leawood newsletter. Trustees to discuss other items future next meeting.

6 Joplin Area Transportation Study Organization: Issue closed.

7 Complaints:

A) Denny will review the letter received from Tom & Barbara Watkins concerning homes in their neighborhood needing cleaned up and see which ones are still in violation. Denny had sent letters to five of the residents. Denny will go thru the area and see how it looks. Issue closed.

B) The old Empire lot on Connecticut- A company in Arkansas (Arapaho LC) owns the lot. Trustees will address this issue in the spring and summer if the owner continues to fail to keep the land mowed.

D) 1925 East 46th Street – Danny Khatib selling used cards at his home. Issue closed.

8 Recycling Program: Dale & Fran Owen will contact the Joplin Workshop and find out more on their recycling program.

9 Connecticut and 44th Street Construction Project: Nothing new to report at this time.

10 Street Signs Sunset and 46th Street: Signs have been installed. Issue closed.

11 Special Use Permit: 2991 Southern Hills. The Board of Trustees all agreed to issue a one year permit for raising chickens to Kurt Beyersdorfer. Denny will follow up in the spring.

12 911 Address Signs: Sales have been good. Issue closed.

13 Tornado Siren Available: Issue closed. Siren has been sold to another city.

New Business:

1. **Building Permits** – None issued

2. **Joplin Public Library:** Beverly Kiel will contact the Joplin Public Library and ascertain what it would cost per family for residents of Leawood Village to be able to use their facility. Suggestion made by village trustees to reimburse residents 50% of the cost of membership when they provide a receipt from the library.

Motion made by Beverly Kiehl and second by Brad Long to adjourn the meeting. In favor 5 Opposed 0. Motion passed. Meeting adjourned. 7:35 P.M. Next meeting will be on March 31, 2017.

Minutes prepared by:

Minutes approved by:

Fran Owen, Secretary Date

Denny Desmond, Chairman