

LEAWOOD VILLAGE BOARD OF TRUSTEES MEETING

January 15, 2019- Minutes

Trustees Present:

Denny Desmond, Chairman
Beverly Kiehl, Vice Chairman
Brad Long, Treasurer
Dale Owen, Clerk
Fran Owen, Secretary

Visitors:

Rick McCord 4300 Connecticut
Dave Wunderlin 5006 Brookwood Drive
Phyllis Sapp 5125 Brookwood Drive
Pat Black 1204 Southview
Jill Cornett 4815 Connecticut
Kurt Higgins 517 Grandview Drive

Denny Desmond, Chairman, called the meeting to order at 6:34 P.M. at the Redings Mill Fire Department located at 5205 S Range Line Road, Joplin, MO 64804.

Minutes from the November 20, 2018 meeting were presented. Motion made by Brad Long and second by Beverly Kiehl to forgo the reading of the minutes as everyone had received copies and accept the minutes as presented. Correction made to Item 6 changing November meeting to January meeting for further discussion. In favor 5 Opposed 0. Motion passed.

Original financial bank statements and bank reconciliation statements for the months of November and December 2018 for the money market account, operating account and sales tax account with a total balance of \$255,786.27 were presented by Brad Long. Statements were reviewed by each trustee, signed and dated. Ending balance for the November 2018 operating account was \$89,452.10, money market \$115,786.45 and sales tax \$43,860.85. Ending balance for the December 2018 operating account was \$97,074.58, money market \$115,791.21 and sales tax \$42,920.48. \$1,671.07 was transferred on December 28, 2018 from the sales tax account to the operating account to pay for dumpsters. Motion made by Fran Owen and second by Dale Owen to approve the treasurer report as presented. In favor 5 Opposed 0. Motion passed. (Note: Denny Desmond reported that Community Bank & Trust had declared the money market account inactive. Denny has asked the bank to re-activate the account).

Pending liabilities totaling \$4,136.75 were presented (Mitchell Family Lawn Care \$240.00 for cleaning up 61 Horseshoe Drive, Lawn Guy - Paul Horton \$1,200.00, Eagle Eye Printing \$241.15, Volk Insurance \$1,000 estimated annual renewal public liability insurance, HSTCC \$204.60 estimated billing membership dues, Allgeier, Martin & Associates \$1,251.00 providing village boundaries on GIS maps), ACH payments to Empire District Electric totaling \$687.15 resulting in a total of \$4,823.90 were presented by Brad Long. Motion made by Beverly Kiehl and second by Fran Owen to pay pending liabilities totaling \$4,823.90. In favor 5 Opposed 0. Motion passed.

Denny Desmond presented the Chairman's Report of Financial Information as of December 31, 2018 budget and prior year and CB&T bank transactions for twelve months ending December 31, 2018. As of December 31, 2018 there was a net surplus of \$13,792. Motion made Dale Owen and second by Beverly Kiehl to accept and approve the Chairman's Financial Reports. In favor 5 Opposed 0. Motion passed. All trustees signed and dated the report.

Village of Leawood Review and Verification of Financial Transactions for Calendar Year Ending December 31, 2018 were presented by Denny Desmond. All trustees reviewed the report and signed the document. A signed copy was given to the Village Clerk, Dale Owen.

Old Business:

- 1 **Operating Procedures and Policies** – Denny Desmond and trustees continue working on the Village of Leawood Procedures and Policies document. Denny Desmond reported he had not sent a letter to Paul Horton requesting a five year agreement for snow removal. Motion made by Denny Desmond and second by Beverly Kiehl to send a letter to Paul Horton requesting a three year agreement beginning June 1, 2019 for \$1,200 paid by-monthly. In favor 5 Opposed 0. Motion passed.
- 2 **Village Ordinances:**
 - A) **Zoning Ordinance** - Denny Desmond still updating the ordinance. General discussion held concerning the procedures to follow when a zoning change is being requested.
 - B) **Building Permit Ordinance** – Denny Desmond reported the ordinance was filed with the Newton County Clerk.
 - C) **Animal Control Ordinance** – Fran Owen and Dale Owen presented a draft of the changes to this ordinance. Trustees to review and discuss at March meeting.
 - D) **Parking Ordinance** - The Zoning and Planning Board's recommendation for changes to the ordinance was discussed again. Motion made by Fran Owen and second by Beverly Kiehl to leave the Parking Ordinance 05-1 as originally written. In favor 5 Opposed 0. Motion passed.
- 3 **Comprehensive Plan:**
 - A) Neighborhood Watch – Everyone will continue to work thru the Neighborhood Watch Captains. Nothing new to report.
 - B) Beautification Projects: - Trustees discussed the annual clean-up campaign. Notice to be placed in the March issue of the *Leawood Ledger*. Tentative dates will be to have dumpsters set up on April 5, 2019 and removed on April 15, 2019 in the same locations as past years.
- 4 **New Resident Information Packets:** Beverly Kiel presented a work copy of the packet for trustees to review and discuss at the March meeting.
- 5 **Complaints:**

- A) Water Run-off - Residents and trustees are still concerned about the run off of excessive amounts of water from the property in the City of Joplin located at the intersection of 44th Street and Indiana resulting in flooding, drainage and erosion problems. Nothing new to report at this time.
 - B) Berm House (possible address 1824 East 50th) - This property appears to have been abandoned and the house contains mold and the yard is overgrown with weeds. Trustees unable to locate owner of property. Issue closed at this time, but trustees will continue to watch this property.
- 6 Connecticut and 44th Street Construction Project:**
- A) Water Run-off Along Connecticut Avenue - Trustees and residents will continue to collect data.
 - B) Utility work would begin after the first of the year and construction would begin in the spring that bids would be sent out in January and awarded in February, completion would take a season and a half, and there would be one more public meeting after the contractor had been hired.
- 7 Procedures for Handling Complaints** – Trustees will update the policy when needed.
- 8 Boundary & Annexation Survey** – Denny Desmond recommended the trustees disregard the survey request at this time as it is an extremely large project. Denny Desmond and Dale Owen approved. Item closed.
- 9 2019 Budget:**
- A) Denny Desmond presented the final 2019 budget. An additional \$60,000 has been added for road repairs. Expenses total \$82,258 and revenue \$85,645 resulting in a surplus of \$3,387. Motion made by Brad Long and second by Dale Owen to approve the 2019 budget as presented. In favor 5 Opposed 0. Motion passed.
- 10 Road Repairs** – \$60,000 added to the 2019 budget for road repairs.
- 11 Street Lights:**
- A) The light at the corner of 50th and Connecticut is not working properly. Issue closed as light has been repaired.
 - B) The lights on the school property located near the roundabout on 50th Street are turned off a majority of the time. Dale Owen will contact Tom & Molly Hamilton and see if they would be agreeable to install a new light on the pole near their property at 50th and Horseshoe Drive. Dale reported he had not made contact with Tom or Molly. Issue tabled.
- 12 Missouri Department of Revenue Taxation Division House Bill 1858:** Denny Desmond reported at the November 2018 meeting that he had received a letter advising that the village would need to create and maintain sales and use tax map that details rates of political subdivisions and provide “mapping and geographic data pertaining to the political subdivision’s borders and jurisdictions”. Denny reported the affidavit and information was submitted and that it may need to be updated. Item closed.
- 13 April Election** – Three current trustees (Denny Desmond, Brad Long, Dale Owen) filled out paperwork and Denny Desmond will file with the Newton County Clerk’s office by January 22. Suggestion made by Beverly Kiehl that an item be placed in the next Leawood Ledger concerning where residents vote and they are to request a Leawood ballot and not a Joplin ballot.
- 14 Village Trash Recycling** – Denny Desmond contacted Republic by email and is waiting for a reply from Jennifer.

New Business:

1. **Building Permits:** - None issued.
2. **Complaints/Issues:**
 - A. **Saturday’s BBQ** – Village trustees, Empire/Liberty Utilities, Redings Mill Fire Department, Department of Natural Resources, Newton County Health Department and Big R;s BBQ received an anonymous letter (letter attached) concerning “...the fire, structure safety and property value degradation” of the business located at 4402 S Range Line Road.
 - i) Dale Owen reported he contacted the Redings Mill Fire Department and was advised since Leawood did not have a building fire code ordinance, they could not do anything. Empire/Liberty said because the business is located in the highway right of way, they would not do anything. Dale called MODOT and was told they would have someone check into the issue and get back with him. Dale said they never called him back. Newton County Health Department said they had inspected him and there were issues he needed to address and he would be inspected again.
 - ii) General discussion of trustees was the business may be in violation of the Parking Ordinance since Mr. Eli Crawford is living in a travel trailer located on the property. Denny Desmond to contact Wisper concerning the location of a sign on the property since it isn’t a business at that location. Denny will also send a letter to the owner of the property Mr. Joe Burt rum concerning the violations.
 - B. **Dog 4825 Indiana** – Rick McCord reported he had received complaints (letter attached) from several residents regarding a dog that is loose, unsupervised and comes onto their property. Denny to send letter.
3. **House Bill 1991** – Denny reported he had filed the tax information for the village for three years beginning in 2016 as required by House Bill 1991. This report contains revenues, sales tax and franchise tax data.
4. **HSTCC** – Denny Desmond reported that he will attend a meeting on January 25 from 2:00 to 4:00 PM at the Joplin Public Library concerning updating the Hazardous Mitigation Plan for the village.
5. **Social Media** – Denny Desmond will talk with Chris Chapel concerning establishing a Facebook page for the village. Trustees also discussed having the web site updated more often and what needs to be included on the site.
6. **Financial Information for State Auditor** – Denny Desmond reported that the information must be filed by June 30, 2019 and that he had already done so.
7. **Dollar General** – Kurt Higgins reported that he received a request from a firm called Cochran concerning the building of a Dollar General store to be located at the corner of 46th Street and Range Line. In particular they are requesting for a variance on the number of parking spaces with a request to reduce the width of the parking spaces from 10’ to 9’ and also have traffic/delivery trucks enter off of 46th Street. Trustees didn’t see any issue with this request.

Motion made by Beverly Kiehl and second by Dale Owen to adjourn the meeting. In favor 5 Opposed 0. Motion passed. Meeting adjourned.9:20 P.M. Next scheduled meeting will be on March 26, 2019.

Minutes prepared by:

Minutes approved by:

Fran Owen, Secretary Date

Denny Desmond, Chairman